**Evelyn “Joey” Capucao**  *eve.joeycap@temple.edu*

*1717 N 12th St, Apt. 1231 | Philadelphia | PA | 19122 | 484.639.1075*

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

 ***Bachelor of Business Administration, Graduation: May 2024***

 ***Majors: Accounting & Management Information Systems***

 *Anticipated Graduate Program: Master of Accountancy,*

 *Expected Graduation: August 2025*

SELECTED COURSES:

Intermediate Accounting I, Accounting Information Systems, Digital Systems, Web Application Development, Data & Analytics, Introduction to Risk Management

ACTIVITIES: Part-Time Retail Associate, DSW Designer Shoe Warehouse, 2020 – present

Member, Temple University Philippine American Council, 2019 – present

# TECHNICAL SKILLS:

Software Development: Visual Studio Code

Web Development: HTML, JavaScript

Database Management: Microsoft Access, MySQL, Tableau

Project Management: Microsoft Office

EXPERIENCE:Deloitte Tax LLP, Philadelphia, PA June 2022 – July 2022

 **Discovery Tax Intern I**

1. Delegated responsibilities to team members for acquisition research and presentation
2. Designed group solution to financial instability for the United Way of Chester County before a panel of Deloitte professionals and the United Way board

DSW - Designer Shoe Warehouse, Downingtown, PA March 2020 – Current

 **Part-Time Retail Associate**

1. Provide customer service for a leading retailer of dress, casual, and athletic footwear and accessories for women, men, and children with close to $10,000 in sales per week
2. Replenish current inventory within clearance sections to reconcile any size or pricing anomalies, reviewing more than 100 pairs of shoes in one cycle

The Palace© Bowling, Downingtown, PA October 2018 – March 2019

**Hostess**

1. Coordinated pre-scheduled bowling parties to ensure overall satisfaction for up to 40 guests, including resolving customer concerns for both the parents and the guest of honor
2. Processed cash and credit payments appropriately for each party in a timely fashion