**Emily D. Ahn** emily.ahn@temple.edu

*404 Hilltop Court | Warrington | PA | 18976 | 267-370-4591*

**EDUCATION**

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*Graduation: May 2025

Dual Major: Finance & Management Information Systems | GPA: 3.94

Awards: Temple University Scholarship, Transfer Conwell Award

Selected Courses: Financial Accounting; Digital Systems (MIS), Marketing Management, Microeconomics, Macroeconomics

Dean’s List: Fall 2022

**EXPERIENCE**

NOTHING BUNDT CAKES, Warrington, PA October 2019 – Present

***Head Froster***

* Create products utilizing signature frosting and frosting methods that are consistent with company standards at a national retail bakery specializing in decorative bundt cakes
* Trained 7 new employees on company procedures and tasks required for position
* Supervise 3-5 coworkers per shift confirming output of cakes meets productions standards
* Initiate healthy connections between coworkers to increase efficiency, enjoyability, and positivity in the workplace through insightful conversations and connections
* Communicate with front and back of the house staff ensuring production is complete and customers are satisfied with products and services

MICHAEL’S ARTS AND CRAFTS, Warrington, PA February 2018 – August 2019

***Cashier***

* Assisted 40-50 customers daily with checkout sales transactions through use of a POS system for a large retail craft store
* Coached 3 coworkers on how to use to operate POS systems to perform transactions accurately and efficiently
* Developed close, personal relationships with coworkers, improving the overall work atmosphere through mindful conversations and collaborations
* Established positive customer relationships with friendly, and courteous service to maintain good customer relationships

**SKILLS**

Software: Microsoft Office (Word, Excel, PowerPoint), Salesforce, Intro to JavaScript

Languages: Korean, conversational proficiency

Certifications & Licensures: Google Analytics, Google, September 2022