215.290.6898 | tuk48467@temple.edu

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA **Bachelor of Business Administration, Graduation: May 2023** Major: Management Information Systems Overall GPA: 3.47, Major GPA: 3.57

SELECTED COURSES:

Data Systems

INFORMATION TECHNOLOGY SKILLS:

Software Development: Introduced to Visual Studio.NET, Java, and

Salesforce

Introduced to HTML Web Development: Microsoft PowerPoint, Microsoft Excel **Project Management:**

EXPERIENCE: VBIT TECHNOLOGIES, Philadelphia, PA May 2020 – August 2020 **Content Marketing Intern**

Responsible for creating digital content to promote company webinars • and employee bios.

AARCH REALTY, Philadelphia, PA

May 2019 – August 2019

General Intern

Key Responsibilities:

- Both writing and depositing checks for the company and its employers. ٠
- Resolved conflicts on the phone with the City of Philadelphia, regarding • any property rights or rental license issues on behalf of certain tenants.

SKILLS & LANGUAGES:

• Cantonese Chinese (Fluent)