Philadelphia | PA | 19121 | 484-709-5588

EDUCATION

TEMPLE UNIVERSITY - Fox School of Business, Philadelphia, PA

Bachelor of Business Administration Graduation: May 2025

Major: Management Information Systems | **GPA**: 3.71 **Awards**: Conwell Scholarship, Dean's List: Spring 2023

Selected Courses: Web Application Development, Data and Analytics, Financial and

Managerial Accounting, Business Communications, Microeconomic Principles

ACTIVITIES

Member, Association for Information SystemsJanuary 2023 – PresentTeam Member, Governor Mifflin BasketballNovember 2016 – February 2021Team Member, Governor Mifflin BaseballMarch 2020 – June 2021

TECHNICAL SKILLS

Web Development: HTML, CSS, JavaScript, Python Database Management and Analytics: MySQL Project Management: Microsoft Office Applications

Software Development: Visual Studio Code

EXPERIENCE

TEMPLE UNIVERSITY, Philadelphia, PA

October 2023 – Present

Front Desk Associate

- Overseeing information and data of 10+ alumni events for a university with 35,000+ students and faculty
- Managing information databases of 10,000+ school alumni
- Responding to phone calls regarding school events and resources

SLICK WILLY'S KARTS AND EATS, Reading, PA

June 2021 – December 2022

Pit Worker

- Orchestrated 50+ go-kart races back-to-back for a high-end go-kart race track
- Instructed 30+ customers on usage of go-karts to ensure safety
- Marketed races to 100+ customers by promoting discounts and daily deals
- Trained 2+ new employees on proper go-kart operations and how to speak to customers

REDNER'S MARKETS, Kenhorst, PA

August 2020 - July 2021

Stocker

- Arranged aisles and stocked items onto shelves for a 20+ aisle grocery store
- Classified grocery items to replenish stock
- Aided customers in finding items or answering any store-related questions