

Fatema Begum

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EDUCATION

TEMPLE UNIVERSITY- Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2025

Major: Management Information Systems | **GPA:** 3.52

Honors: University Honors Program, Fox Honors Program

Selected Coursework: Legal & Ethical Reasoning in Business, Digital Systems, Macroeconomic Principles, Quantitative Methods for Business II, Leadership & Organizational Management

ACTIVITIES

Activities Volunteer, Wesley Enhanced Living

June 2019 - Present

Student, Philadelphia Futures

September 2017 - Present

EXPERIENCE

UNITED MISSION RELIEF, Philadelphia, PA

November 2021 - Present

Events Coordinator

- Plan 4-5 events each semester to raise funds for marginalized communities across the globe such as Middle Eastern and South Asian countries
- Facilitated volunteer events at 3 local organizations to contribute disaster relief services
- Raised \$1,628 for Pakistan's flood disaster which provided care packages for 60 people

EXELON STEM ACADEMY, Philadelphia, PA

July 2020 - July 2021

Student/ Staff Member

- Held seminars and meetings as a staff member to facilitate summer academy for students to learn about energy efficiency and to explore the STEM field
- Provided mentorship to 5 students when building own energy efficient prototype by holding office hours and creating material exercises
- Led members to create a wireless charger ran on solar power to help mitigate climate change; won 3rd place as a student

WORK READY PHILADELPHIA, Philadelphia, PA

June 2020 - August 2020

Business and Marketing Intern

- Developed a system to send 300 letters to elderly people fighting clinical depression in retirement and nursing homes
- Delivered timely and courteous responses to information requests from 2 partner facilities
- Oversaw internal and external communications for the project with the guidance of a mentor

SKILLS

- **Languages:** Native Proficiency in Bengali