1520 N Sydenham St | Philadelphia | PA | 19121 | 301-456-5849

EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2025

Major: Management Information Systems and Finance | GPA: 3.5 Awards: Name of Scholarship, Honor Roll: Fall 2021 – Present

Selected Courses: Digital Systems, Quantitative Methods for Business I, Macroeconomics, Microeconomics

Leadership & Organizational Management, The American Economy

EXPERIENCE

FOX SCHOOL OF BUSINESS, Philadelphia, PA

June 2022 – Present

Tier 1 IT Support Specialist, Student Worker

- Installed, serviced, and upgraded 300+ Windows and Mac computers
- Provided PC and mobile technical support to resolve 10+ client issues daily for FOX employees
- Responsible for imaging, deploying and staging computers for end-users on Windows 10/11 and Mac OS X
- Consulted with other team IT members to ensure that deadlines for clients were met promptly
- Troubleshoot and support client software on various platforms, internet browsers and devices

LEADERSHIP & ACTIVITIES

TEMPLE UNIVERSITY CREW TEAM, Philadelphia, PA

August 2021 - Present

Student Athlete, IRA Division 1

- Participate in 20+ hours of rigorous training weekly in preparation for 15 season races for Division I rowing team
- Review practice film and race day footage following athletic competition to enhance skills to improve future performance
- Assist with tours of athletic facilities and residence halls for prospective athletes and their families

CHIPOTLE MEXICAN GRILL, Fulton, MD

February 2021 – September 2021

Crew Member

- Collaborated with team members to form a cohesive environment for food preparation
- Ensured that food is properly cooked by smelling, tasting, and cutting into it
- Received and processed payments by credit card, cash, and debit card as a cashier
- Replenished condiments, beverages, and supplies, maintained a clean and presentable workspace
- Handled customer complaints by working with management to find best solution to satisfy customer
- Using specific food portion guides, ensured that customers received the appropriate amount of food per order

SKILLS & INTERESTS

Software: HTML 5, Python, Microsoft Word, Excel, PowerPoint, Access

Languages: Native Proficiency in Portuguese, Advanced Proficiency in Spanish

Volunteering: DC Central Kitchen, So Others Might Eat

Interests: Rowing, Cycling, Photography, Building Computers