

# Iman Hadba

community.mis.temple.edu/imanhadba/

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Bachelor of Business Administration, Graduation: May 2025*  
*Majors: Management Information Systems & Finance*  
Overall GPA: 3.64, Major GPA: 3.33 & 3.41

## ACTIVITIES AND AWARDS:

- Association for Information Systems, Member 2023
- Women in Business, Member 2023
- Yusuf G. Mandviwalla Endowed Scholarship Fund, 2023
- IT Leaders Scholarship, 2023

## INFORMATION TECHNOLOGY SKILLS:

Software Development: Visual Studio, Sales Force, JavaScript, Tableau, Python  
Web Development: HTML  
Database Management: Microsoft Access, SQL  
Project Management: Microsoft Project, Microsoft Office

EXPERIENCE: CRAFT 2700 AT FREYMOYER'S, Muhlenberg, PA May 2023 – August 2023  
**Server**

- Manage multiple tables efficiently while coordinating with kitchen staff for prompt food service/short wait times
- Accurately process payments, handle cash, manage registers, maintain accurate sales and tips records
- Provide excellent customer service, answer questions, and address concerns

LOUIE'S KITCHEN & BAR, Reading, PA May 2022 – August 2022

### **Server**

- Collaborate with kitchen and host/hostess staff for a smooth dining experience
- Handle difficult situations and resolve customer complaints effectively
- Accurately take and enter orders into the POS system
- Manage multiple tasks simultaneously without compromising service quality

RETRO FITNESS, Kenhorst, PA July 2020 – August 2021

### **Front Desk Sales Associate**

- Educate potential customers on the facility and sell memberships
- Accommodate customers according to their needs, operate the cash register, phones, and point of sales system
- Communicate, create, and grow relationships with clientele to help increase client retention and sales

## SKILLS & LANGUAGES:

- Teamwork
- Time Management
- Organization
- Customer Service
- Communication