

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2024

Major: Management Information Systems | **GPA:** 3.64

Awards: Dean’s List: Fall 2020

Selected Courses: Digital Systems, Introduction to Problem Solving and Programming in Python

ACTIVITIES

Mentor, Big Brothers Big Sisters at Temple

September 2021 – Present

Member, National Association of Black Accountants

September 2021 – Present

Member, Fox African American Business Association

September 2021 – Present

EXPERIENCE

LA FITNESS, Alexandria, VA

November 2020 – Present

Club Staff / Front Desk Attendant

- Provided guest customer service by facilitating efficient check-in and check-out procedures, resolving complaints, and referring to supervisor as needed
- Processed membership fees via cash, credit or debit card and provided receipt for payment
- Supported own team as well as teams at other locations on as needed basis
- Followed safety and sanitation regulations to maintain clean and welcoming environment

LAWNPRO LANDSCAPING, Washington D.C.

July 2015 – August 2021

Lawn Care Technician

- Provided customer service through managing customer accounts, acknowledging receipt of payment, and answering customer concerns
- Performed lawn and landscape management services safely and promptly

SKILLS

Software: Microsoft Word, Excel, PowerPoint

Languages: Python