

# Jasmine S Kermisch

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## EDUCATION

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Temple University – Fox School of Business, Philadelphia, PA

**Bachelor of Business Administration**

May 2027

Major: Management Information Systems | Minor: Business Analytics | GPA: 3.47

## EXTRACURRICULAR EXPERIENCE

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**Member**, Association of Information Systems September 2024 – Present

- Engaged in a dynamic community on developing data analytic skills
- Participated and collaborated in workshops designed to break down complex data analytics concepts into beginner-friendly segments, resulting in gaining proficiency in tools such as Python

**Member**, Temple Data Analytics Club January 2024 – August 2024

- Contributed to the advancement of knowledge and excellence in the practice and study of information systems
- Participated in team case competitions and technical workshops, collaborating with peers to develop innovative solutions to real-world problems
- Networked with peers and industry professionals through guest lectures, industry talks, educational initiatives, and networking events

## EXPERIENCE

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Chesapeake Bay Beach Club, Kent Island, Maryland

March 2023 – August 2023

**Spa Receptionist**

- Provided Quality Customer Service – handling phone and email inquiries, and maintaining connections with members
- Management and Organization– creating spa schedule, managing spa appointments, coordinating with therapists and service providers to ensure smooth operation, organize company files and data for better efficiency, and processing payments
- Assisted in Marketing Efforts – promoted spa services and special offers to guests, and helped with social media videos

## SKILLS

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**Customer Service:** Conflict Resolution, Email and Phone Etiquette

**Communication:** Presentations, Interpersonal, Team Building and Collaboration

**Organization:** Scheduling, Time Management, Record-Keeping, Problem-Solving, and Decision-Making

**Technical:** Microsoft Word, Excel, and PowerPoint