Jessica Molla

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Graduation: May 2020
Major: Management Information Systems
Overall GPA: 3.72

SELECTED COURSES:

Digital Systems	Data and Analytics
Web Application Development	Financial Accounting

ACTIVITIES:

- Member, Association for Management Information Systems, 2020 – present
- Mentee, Association for Management Information Systems Mentorship Program, 2020

INFORMATION TECHNOLOGY SKILLS:

Database Management:	MySQL, MongoDB, Salesforce
Web Development:	CSS, HTML, Javascript, jQuery

EXPERIENCE:

St. Martha Rectory: Phila, PA *- After Hours Secretary*

September 2016 - December 2018

- Answer and direct phone calls.
- Organized paperwork

Saxbys: Phila, PA *- Barista*

February 2019 - January 2020

- Use the Point of System Scale (POS) to take orders from guests at the register
- Make and serve foods or beverages
- Take inventory at the end of the shift

Victoria Secret: Phila, PA *- Associate*

November 2020 - Present

- Use the Point of System Scale (POS) to ring up customers

SKILLS & LANGUAGES:
- Bilingual – English, Albanian