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*Philadelphia | PA*

## **EDUCATION**

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

Graduation: May 2025

Major: Management Information Systems | GPA: 3.2

Selected Courses: Digital Systems, Business Communications, Managerial Accounting, Marketing Management, Communicating in Organizations.

## **ACTIVITIES**

**Member**, NABA

October 2022 – Present

**Member**, Association for Information Systems

September 2023 – Present

## **EXPERIENCE**

Breakthrough of Greater Philadelphia, Philadelphia, PA

June 2022 – Present

*Teaching Fellow*,

- Facilitates and teaches rising 8<sup>th</sup> and 9<sup>th</sup> grade students the core academic subject of writing and science as well as co-curricular classes, such as mindfulness, meditation, yoga, and acting.
- Creates and implements lesson plans to enrich students writing skills, while also uplifting and empowering their personal growth
- Trains and maintains classroom management, instructional strategies, and feedback techniques to support students overall academic and personal success.
- Support and manage students to actively work with their peers and reach their academic potential.

JQ Self Employed, Philadelphia, PA

June 2022 – Present

*Notary Public*,

- Administers oaths and affirmations, performs acknowledgments, certifications, and verifications.
- Witnesses, and attests signatures, certify copies of depositions.

*Landscaper*

May 2020 - Present

- Mows lawns and basic landscaping to support customer wants and needs ▪  
Clears leaves, trims hedge, applies fertilizers, grows grass

## **SKILLS**

Software: Microsoft Word, Excel, PowerPoint, Access, FactSet, Thomson One, Salesforce, Microsoft Visual Studio

Languages: Intermediate Proficiency in Spanish / Native Proficiency in English Certifications:

Notary Public, Google Analytics.