From: Green Team  
To: MC Martin  
Subject: Weekly Progress Report – April 21, 2019

Period: 04/14/2019-04/21/2019  
Hours: 3  Hours to Date: 29

Accomplishments for week ending April_21, 2019

1) BA prototype was completed  
2) BA presentation was completed  
3) Started putting together final binder

Goals for week ending April_28, 2019

1) BAs successfully present their project to the client after practicing and critiquing presentation by PMs  
2) Complete PM binder  
3) Have BAs finalize and hand in deliverables

Issues:

1) BAs were behind in completing the prototype and putting together their presentation  
2) PMs haven’t been able to sit down due to timing conflicts, but we’ve already set a time to meet outside of class and review finalized deliverables.