

EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: December 2024

Major: Management Information Systems

GPA: 3.92

Honors: University Honors Program, Fox Honors Program

Awards: Lambert Scholarship, January 2023

Selected Courses: Digital Systems, Entrepreneurial and Innovative Thinking, Social Media Marketing, Managerial Accounting

BUCKS COUNTY COMMUNITY COLLEGE – Newtown, PA

Associate of Arts

Graduation: May 2022

Concentration: Business Administration

Awards: Summa Cum Laude

ACTIVITIES

Member and Hospitality Leader, Acts College Fellowship

August 2017 – July 2021

Treasurer, Youth With A Mission

July 2019 – December 2019

EXPERIENCE

Citizens Financial Group, Warrington, PA

July 2022 – October 2023

Bank Teller

- Processed client transactions, including deposits, withdrawals, transfers, loan payments, and sold cashier checks up to 50k dollars for 75+ customers daily.
- Maintained bank and customer records in compliance with the FRB, FDIC, and SEC.
- Assisted 100+ clients weekly with opening and accessing safety deposit boxes.
- Troubleshooted technical issues related to online banking methods.

Accel Academy SAT Prep, Cheltenham, PA

November 2019 – January 2020

Web-Page Developer

- Developed an academic module site utilizing the learning platform, Moodle, for the SAT tutoring service.
- Converted the academy's study guides, homework, and tests into a digital form.
- Utilized HTML coding to create an efficient dashboard to facilitate student access.

SKILLS

Software: Microsoft Word, Excel, PowerPoint, Google Workspace, WordPress

Technical Languages: HTML, CMS

Languages: Native Proficiency in Korean, Basic Proficiency in Spanish