1216 Steel Rd. | Havertown | PA | 19083

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: December 2019

Major: Management Information Systems

Minor: Business Analytics

DELAWARE COUNTY COMMUNITY COLLEGE

Associate Degree in Business Administration

Dean's List, Spring 2015

### **SELECTED COURSES:**

Data Analytics, IT Architecture, Data Centric Application Development, Digital Solutions Studio, Information Management For Marketing Strategy, Data Analysis/Statistical Computation, Lead Global Digital Projects

### **ACTIVITIES & AWARDS:**

Member, Association of Information Systems, 2017 – Present Volunteer, Puerto Rico hurricane relief project, Fall 2017 Young Player of The Year Award, St. Pats Gaelic Football Club, Summer 2017

### INFORMATION TECHNOLOGY SKILLS

Web Development: HTML, JavaScript, PHP, CSS

Data Management: R, SQL, Access

Project Management: Microsoft Office, Microsoft Access, Microsoft Project

### INFORMATION SYSTEMS PROJECTS:

- Analyzed requirements and created a prototype for ARI remarketing that would track client vehicle status and serve as a communication tool between ARI remarketing and its clients.
- Competed in Temple University 2018 Data Analytics Challenge to analyze and demonstrate the leakage within the pharmaceutical industry.

### EXPERIENCE: LENFEST NORTH PHILADELPHIA WORKFORCE INITITIVE, Philadelphia, PA

Winter 2019 – Present

# **Program Assistant Intern**

- Lead a team to design and implement a relational database using Microsoft Access.
- Collect and format data to enable usability and compatibility within the database.
- Guide users of the LNPWI resource hub through their technical issues.
- Develop content for the LNPWI monthly newsletter.

# CUNNINGHAM CONSTRUCTION, Havertown, PA - Fall 2014-Present

# Assistant Manager

- Assist plumbers, electricians, masons and carpenters on a variety of residential projects.
- Operate large construction machinery such as excavators and skid loaders in order to sufficiently complete projects.
- Supervise employees to assure a reasonable level of productivity.
- Estimate amount of material needed and place orders often based on estimates.
- Oversaw a \$7,000 side project for Cunningham Construction that included managing three employees

## LANGUAGES:

• Spanish (Basic)