Jennifer Sommerfeldt

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2023
Major: Management Information Systems | Minor: Legal Studies
Overall GPA: 3.2, Major GPA: 3.3

SELECTED COURSES:
Digital Systems, Web Application Development, Data Analytics, Cloud Architecture,
User Experience Design

ACTIVITIES & AWARDS:
Varsity Volleyball at New Hope Solebury High School 2015-2019
Club Volleyball at Highline 2015-2019
Member of Key Club and Athletes helping Athletes 2017-2019
Member of Alpha Phi Omega Service Co-op 2021-Present

INFORMATION SYSTEMS PROJECTS:
- Analyzed requirements and created real estate database management system to track property locations, vacancies, rent payments, payroll, and maintenance requests.
- Gained experience in Amazon Web Services though creating a prototype that could replace the Pennsylvania Turnpike "Toll Calculator". Implemented load balancing/auto scaling configuration and Relational Database Service as well as instance-based application deployment with networks and security groups. Strong emphasis on cloud migration and security.
- Created a website for a construction company, Caledonia Builders, using Wix editor, scrum methodology, and frequent consultation with the client. Researched competitors and consumer interests to reflect client's needs as well as obtaining maximum efficiency and site traffic.

INFORMATION TECHNOLOGY SKILLS:
Software Development: Visual Studio, JavaScript, Amazon Web Services
Web Development: HTML, CSS, jQuery, Bootstrap, API, WordPress, Wix
Database Management: SQL, NoSQL, MongoDB, RStudio
Project Management: Microsoft Office, G-Suite

EXPERIENCE: BUCKS COUNTY COURTHOUSE, Doylestown, PA   March 2019 – May 2019
Internship, Chief of Juvenile
- Shadowed Kristi B. Hoover, Chief of Juvenile
- Attended multiple trials in departments such as juvenile, drug court, small claims court, insurance fraud and economic crimes, and special victims.
- Interviewed police and detectives on the workings of the courthouse as well as forensic analysis of cases.
- Visited the evidence warehouse to learn about undercover surveillance vehicles, and how evidence is collected.
- Gained expertise on procedures if evidence were to be tampered with, and the laws around what can be counted as solid evidence in a case.

MOKU-BOWLS, Lahaska, PA   September 2017 - 2020
Shift Lead, Food Prep

- Directed and trained staff in closing and opening procedures, working the register, food prep, and cooking
- Extensively trained in point-of-sale systems, money management, food prep, and customer service
- Given manager access to the cash drawer/POS and tips for transactions, change, and customer data
- Curated posts for the business' social media

PLAYA BOWLS, Philadelphia, PA   May 2021 - Present
Shift Lead, Manager
- In charge of staff in closing and opening procedures as well as day-to-day processes
- Utilized manager capabilities to close out the register and make deposits
- Solidified my experience in point-of-sale systems and customer service
- Analyzed consumer data to detect error within transactions
- Earned ServSafe Food Manager Certification

ASK PHILLY, Philadelphia, PA   June 2022 – September 2022
Internship
- Curated posts based on external research of popular spots and interests in Philadelphia
- Used data analytical tool SEMRush to identify content ideas that would yield more views
- Solidified WordPress experience working with various tools and formatting
- Frequently tested and worked with keyword research, online ranking data, search volume, and competitor research

INDEPENDENCE BEER GARDEN, Philadelphia, PA   August 2022 – Present
Hostess, Food Runner
- Greeted large volumes of customers and coordinated group events as well as party locations
- Became accumulated to a fast pace, constantly changing environment
- Assisted customers with any questions or concerns
- Delivered food and beverage orders in a timely manner

SKILLS & LANGUAGES:
- Understand basic French
- Trained in POS systems