**Kevin Alce** Kevin.Alce@temple.edu

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**EDUCATION:**

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

**Bachelor of Business Administration, Graduation: January 2023**

**Major: Management Information Systems**

**SELECTED COURSES:**

Introduction to Information Systems

Web Application and Development

Data and Analytics

# ACTIVITIES & AWARDS:

# Mentee, AIS Buddy Program, Spring 2021

Member, Association for Information Systems, Spring 2021-Present

Mentee, Association for Information Mentorship program, Fall 2021

Member, Black Student Union, Fall 2021

**INFORMATION TECHNOLOGY SKILLS:**

Web Development: CSS, HTML

Data Analytics: Salesforce

Software Development: JavaScript

Database Management: MySQL

**EXPERIENCE:**

Mentor Network Group, New Jersey November 2019 **–** December 2020

**Direct Support Staff**

Responsible of inventory count for medication

Administered medication

Organized patient appointments by chronological order

Transported Patients to their doctor appointment

# SKILLS & LANGUAGES:

# MS Office (Word, Excel, and Power point), and Access

Google Analytics for Beginners, Google Analytics Academy, March 2021

Creole, Native