

**EDUCATION:**

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

**Bachelor of Business Administration, Graduation: May 2023****Major: Management Information Systems Minor: Supply Chain Management**

GPA: 3.99 | Business Honors Program | University Honors Program

Dean's List, Fall 2019, Spring 2020, Fall 2020, Spring 2021

*Selected Courses:*

Cloud Architecture, UX Design, Web Application Development, Data and Analytics, Data Science, Honors Management Information Systems, Honors Quantitative Methods for Business III, Honors Financial Accounting

**ACTIVITIES & AWARDS:**

Information Technology Assistant, August 2021 – present

Member of the Month, Association for Information Systems, February 2021

Mentor, Business Honors Student Association Mentorship Program, Summer 2020 – present

Recipient, Dean's Scholarship, Fall 2019 – present

Recipient, Goldfield Business Scholarship, Fall 2019 – present

**EXPERIENCE:**

BROADRIDGE FINANCIAL SERVICES, New York, New York

**Private Market Hub Intern**

July 2021 – August 2021

- Worked with developers to test completed code in a QA environment for new blockchain private equity software
- Collaborated with 6 interns on an 8-week BPO evaluation and presented recommendations to management
- Participated in daily business development calls with 5-20 international team members and external partners
- Utilized Excel to build out 5 spreadsheets improving QA testing productivity by 90%

TEMPLE UNIVERSITY, Philadelphia, PA

**Fundraising Director, Fundraising Associate, Fox Business Honors Student Association** December 2019 – present

- Organize fundraising events and sales earning over \$600 in profit in one semester to support 50+ honors students
- Promoted from associate to director after one year due to strong work ethic and ability to plan and execute projects
- Collaborate with a team of 12 officers to conceptualize new ideas and coordinate monthly calendar activities
- Represent organization when communicating with professionals over the phone, by email, or in person

**Chair of Community Learning, Fox Association for Information Systems**

June 2021 – present

- Work with board of 17 members to facilitate and promote the MIS department's professional events and speakers
- Manage team of 5 volunteers leading a bi-weekly coding club for 10-20 middle school students
- Create lesson plans and activities, coordinate club logistics and expectations with the school's afterschool director

**Student Athlete Academic Tutor, Resnick Activity Center**

August 2020 – June 2021

- Met one-on-one with 5 student athletes weekly to provide academic assistance in Quantitative Methods for Business, Statistics, Human Resource Management, and Microeconomics for campus tutoring center via Zoom
- Implemented study activities tailored to each student's diverse educational needs to promote an advanced comprehension of coursework and improvement of grades

PATHFINDER COUNTRY DAY CAMP, Montauk, NY

**Social Media Manager**

June 2020 – June 2021

- Managed the camp's social media, increased page engagement and number of Instagram followers by over 100%
- Created daily reminders on Instagram story, posted activities and events promoting camp brand

**SKILLS:**

- Proficient in Salesforce, MySQL Workbench, WordPress, Microsoft Excel, Word, PowerPoint, AWS
- Familiar with JavaScript, HTML, Tableau Desktop, R Studio, Mongo DB, JIRA