

## **EDUCATION**

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

Graduation: May 2024

Major: Management Information Systems | GPA: 3.08

## **EXPERIENCE**

LAS FRIDAS RESTURANTE, Doylestown, PA

June 2023 - Present

### ***Server***

- Served by catering to the needs of 100+ customers daily in a fast-paced dining environment.
- Take accurate and detailed orders, ensuring special requests and dietary restrictions were properly communicated to the kitchen
- Managing cash and credit card transactions, accurately calculating bills, and processing payments

FOUNDATIONS COMMUNITY PARTNERSHIP, Doylestown, PA June 2022 – August 2022

### ***Summer Intern***

- Participated in the Summer Youth Corps program and collaborated with a team of peers to assess various types of issues within different non-profit agencies
- Gained valuable leadership experience and learned about the organization's operations
- Completed the program including tailored educational aspects that were associated with the agency I was working with

CENTRAL BUCKS SCHOOL DISTRICT, Bucks County, PA October 2020 - February 2021

### ***Swim Instructor***

- Provided Swim lessons to young individuals who vary in skill level, meeting 2 times a week
- Developed personalized lessons for clients taking into consideration their skill level, maturity, and fear of the water.
- Strong communication skills, able to effectively convey instructions and provide feedback to swimmers, ensuring they understand and execute techniques correctly
- Knowledgeable in various teaching methodologies and adaptive techniques to accommodate different learning styles and abilities

## **SKILLS**

Software: Microsoft Word, Excel, PowerPoint

Languages: Intermediate proficiency in Swedish