



***PERSONAL AND CONFIDENTIAL***

August 21, 2025

Luke So  
88 W Georgianna Dr.  
Richboro, PA

**Re: Separation of Employment**

Dear Luke,

As you have indicated, you will be ending your internship with UDC, Inc. ("UDC") effective as of August 22, 2025 the ("Separation Date"). This letter will serve as UDC's formal acceptance of your resignation. You will be considered an intern of UDC through the Separation Date.

This Letter summarizes certain information concerning the separation of your employment with UDC. It is important that you understand your rights and responsibilities with respect to these matters. Please review this information carefully. We will be happy to clarify any of this information for you.

**Outstanding Reimbursable Expenses**

Any outstanding expense reimbursement amounts you are owed as of the Separation Date will be included in your final paycheck. UDC will not reimburse you for any additional expenses you may submit for reimbursement following the Separation Date unless those expenses were approved in advance and in writing by an authorized UDC representative.

**Change of Address**

Please notify UDC promptly of any change in your mailing address. Please send these notices to my attention [wasad@oled.com](mailto:wasad@oled.com) .

Please feel free to contact me to discuss the information contained in this letter, or any other information regarding your departure from UDC. On behalf of UDC, I wish you the best in your future endeavors.

Sincerely,

**UDC, Inc.**

*Wajiha Asad*

Wajiha Asad  
Associate Director of HR