

Mansi Patel

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EDUCATION:

Temple University, Fox School of Business
Bachelor of Business Administration
Major: Management Information Systems

Philadelphia, PA
Expected Graduation: May 2022
Overall GPA: 3.2

TECHNICAL SKILLS:

Software Development: Java, C++, jQuery, Node.js
Cloud: Microsoft Azure, Amazon Web Services
Web Development: JavaScript, HTML, CSS, WordPress
Database Management: Microsoft Access, MySQL, MongoDB
Analytics: Tableau, RStudio, Microsoft Excel

WORK EXPERIENCE:

CVS Health, Philadelphia, PA

January 2020 – Present

Pharmacy Technician

- Provide customer service at drop - off and pick - up counters and drive - thru for a high-volume pharmacy
- Assist pharmacist on duty in filling 200 + prescriptions each day by dispensing medication accurately and efficiently within an allotted amount of time.
- Identified 30 + repeating customers and their prescriptions in order to refill and label their medications in advance, speeding up transactions and increasing customer satisfaction
- Consulted with patients via phone regarding active prescriptions while maintaining patient confidentiality.

Best Western Inc, Harrisburg, PA

June 2018 – August 2019

Front Desk Receptionist

- Welcomed 200 + guests upon entry to the four-star hotel and aided with check in and check out.
- Answered 100 + phone calls and booked approximately 50 + reservations every work shift
- Calculated checkout receipts and collected payments from guests checking out.
- Increased business sales through promotions of nearby attractions such as Hershey Theme Park.

RELEVANT COURSEWORK:

Data Analytics, Cloud Architecture, Web Service Programming, User Experience Design, Risk Management, Financial Management

ACTIVITIES AND AWARDS:

- Active member of Association for Information Systems, Mentor
- Dean's List: Spring 2020
- PwC Case Competition: June 2020
- Temple University South Asian Student Society, Member
- Temple University Students Helping Students, Member