

# Mariia Prikhodko

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<http://community.mis.temple.edu/mariiap/>

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia PA

***Bachelor of Business Administration, Graduation: May 2022***

***Majors: Risk Management and Insurance | Management Information Systems***

Overall GPA: 3.85 | Dean's List: Fall 2019-Present | Fox and University Honors

*Selected Courses:*

Managing Prop Liability Risk 1

Data Analytics

User Experience Design

Managing Human Capital Risk

Cloud Architecture

Data-Centric Application Development

BRITISH INTERNATIONAL SCHOOL PHUKET, Phuket, Thailand

International Baccalaureate Diploma, May 2019

## ACTIVITIES & AWARDS:

Member, Association for Management Information Systems, Spring 2020-Present

Member, Gamma Iota Sigma for Risk Management, Fall 2019-Present

Sister, Alpha Xi Delta, Spring 2020 - Present

Member, Model United Nations Club, Fall 2019-Present

Member, Temple Student Government, Fall 2019-Summer 2021

IB Extended Essay Award, May 2019

## INFORMATION TECHNOLOGY SKILLS & LANGUAGES:

Web Development: HTML, JavaScript, CSS, WordPress

Database Management: SQL

Project Development: Microsoft Office

Languages: Russian, English

EXPERIENCE: GUY CARPENTER, Philadelphia, PA

June 2021 - July 2021

### **Risk Analyst Intern**

- Worked on assignments and projects that included data collection, research and analysis in the dynamic environment of a leading international company
- Presented engaging PowerPoint presentations to the upper management on compelling issues, such as cybersecurity and ESG, that are currently on the rise in the reinsurance industry
- Attended daily speaker series and weekly Excel training to improve understanding of the fundamentals of the industry, Mosaic and the utilization of claims' databases

DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS, Phil., PA January 2020 - Present

### **Information Technology Assistant & Diamond Peer Teacher**

- Set up a "Diamond Peer Teacher Corner" page using WordPress to regularly post study guides and sets of questions on weekly basis material
- Review and evaluate assignments, labs and activities in the MIS 2101 section with over 100 students
- Hold regular office hours twice a week to help students with assignments and to answer any questions regarding the curriculum
- Assist professors during classes, lead review sessions, create diagrams and presentations, and support the programming curriculum of the course

PHILLY MEMBER, Philadelphia, PA

May 2020-September 2020

**Business Technology Intern**

- Used WordPress to set up over 200 pages and posts for a startup that created local directories, with the inclusion of over 950 businesses, in order to promote local businesses in Philadelphia
- Facilitated connections with local bloggers and influencers through research, engaging email correspondence and personalized approach in order to establish “local expert guides” and increase business engagement
- Established an efficient email UX through automation and email marketing, using “ActiveCampaigns” to map the processes.

DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS, Phil., PA Jan. 2020 - May 2020

**Front Desk Receptionist**

- Answered high volume phone calls, booked appointments between professors and students, organized events and meetings, and redirected calls to different faculty staff
- Liaised with faculty staff to ensure correct scheduling of conferences, mail delivery and other miscellaneous work
- Matched and handled purchase orders from the MIS PRO store, as well as filed the receipts in the allocated spreadsheet.