

**OBJECTIVE:** Detail-oriented MIS major, Spanish minor seeking a full-time data analyst or UX design role to leverage technical skills in Python, SQL, and web development. Open to relocation and eager to contribute to innovative solutions.

## EDUCATION

TEMPLE UNIVERSITY- Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

**Graduation:** May 2025

**Major:** Management Information Systems | **Minor:** Spanish | **GPA:** 3.56

**Relevant Courses:** Business Communications, Cloud Architecture, Data & Analytics, Digital Systems, Lead Global Digital Projects, User Experience Design, Web Application Development, Web Service Programming

## TECHNICAL SKILLS

**Analysis:** Jupyter Notebook, Python, SQL

**Web Development:** Amazon Web Services, CSS, HTML, JavaScript, Python, VS Code, WordPress

**Project Management:** Agile/Scrum Framework, Google Workspace, Microsoft Office

**Language:** Advanced Proficiency in Spanish

## EXPERIENCE

OFFICE OF THE CHIEF STATE MEDICAL EXAMINER, Trenton, NJ

October 2024 – Present

*Help Desk Support Intern, Information Technology*

- Provide technical support to staff by troubleshooting hardware, software, and network issues, ensuring minimal disruption to office operations
- Assist in maintaining and updating office systems, including installing software, performing system upgrades, and resolving technical problems efficiently
- Document and track support requests, ensuring accurate and timely resolution, while improving internal processes to enhance overall IT support efficiency

TEMPLE UNIVERSITY, Philadelphia, PA

May 2023 – Present

*President (2024); Fundraising and Community Service Chair (2023-2024), Fox African American Business Association*

- Organize and lead general body meetings for a 20-member organization, promoting mentorship, professional development, and networking opportunities with local businesses.
- Facilitate executive board meetings, guiding strategic discussions and ensuring effective decision-making and communication.
- Plan and execute events with 10 local businesses, including fundraisers, guest speakers, and mixers, while leading recruitment efforts and raising over \$1,100 for professional development initiatives.

YMCA, Mount Laurel, NJ

June 2019 – August 2024

*Senior Counselor, Camp Kaleidoscope*

- Managed the safety and wellbeing of 120+ children aged 4-13, ensuring effective communication with families regarding logistics, pick-up/drop-off, and behavior plans
- Developed and taught a weekly STEM curriculum, fostering problem-solving skills and age-appropriate learning for campers.
- Promoted from Junior Counselor to Senior Counselor within 2 years, leading a team of 4 Counselors in Training and providing mentorship on responsibilities and camper development.

TEMPLE UNIVERSITY, Philadelphia, PA

August 2023 – December 2023

*Information Technology Assistant, Management Information Systems*

- Created assignments for a Social Media Innovation class, performed evaluations for 36 students
- Communicated with students to increase understanding of concepts during office hours

## PROJECTS

*Pennsylvania Turnpike Commission Toll Calculator, Cloud Architecture*

January 2024 – May 2024

- Configured AWS VPC, security groups, and RDS instances for a secure and scalable Toll Calculator system
- Delivered a cost-effective, dynamically scaling cloud-native prototype with 24/7 reliability and security