

# Matthew Baez / マシューバエズ

<https://community.mis.temple.edu/mbaez/>

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Lancaster | PA | 17603

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
***Bachelor of Business Administration, Graduation: May 2028***  
***Major: Management Information Systems | Minor N/A***  
Overall GPA: 3.19, Major GPA: 3.19

SELECTED COURSES:  
Systems Analysis & Design, Database Management Systems, Managing Global Information Systems Projects, Business Process Analysis

ACTIVITIES AND AWARDS:  

- United States Navy, Marksmanship Medal, Good Conduct Medal, Battle E Medal, War on Terrorism Medal, Honorable Discharge.
- Volunteer Firefighter / Fire One Certificate

INFORMATION SYSTEMS PROJECTS:  

- Analyze requirements and skilling in Agility software for companywide transition from POS to Agility.
- Served as In-store sales rep and reestablish and rewire workstations in office environments for efficiency

INFORMATION TECHNOLOGY SKILLS:  
Analysis: Visio, Rational, Visible Analyst  
Software Development: Visual Studio.NET and Java  
Web Development: HTML, ASP, Microsoft FrontPage  
Database Management: Oracle 11i, Microsoft Access, SQL plus, SQL, PL/SQL,  
Project Management: Microsoft Project, Microsoft Office

EXPERIENCE: Bureau of Land Management, P.E., Klamath Falls, OR June 2025 – August 2025  
**Intern**

- Assisted with containment of wildfire across several states
- Weather watch and Data tracking

ABC Supply, Lancaster, PA Fall 2025, Present 2026

**Sales Associate**

- Provided customer service for building supplies for retailers of business professionals and business selling wholesale products, including Siding, Roofing, and other accessories.
- Proficiency in billing software and software launch of Agility Software

SKILLS & LANGUAGES:  

- Japanese - Limited working proficiency
- First Aid/CPR certified, Spring 2025