

Michelle L. Showers

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EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2025

Major: Management Information Systems | GPA: 3.68

Selected Courses: Digital Systems, Web Application Development, Data and Analysis

ACTIVITIES

Member, She's The First

August 202 – Present

Member, Association for Information Systems

August 2021 – Present

Volunteer, Big Brother Big Sister

September 2021 – Present

Volunteer, Blind Dog Rescue Alliance

November 2021 – Present

EXPERIENCE

Universal Phoenix Group (UPG), Atlanta, Georgia (Remote)

May 2022 –

September 2022

Intern

- Made initial contact with CBD vendors based in the Atlanta, Georgia area by phone call
- Updated UPG's customer and client contact databases on Excel
- Wrote promotional and company outreach emails
- Handled assistive and organizational duties like scheduling and processing clean-ups

SKILLS

Software: Microsoft Word, Excel, PowerPoint

Web Development: HTML, WordPress, JavaScript, C++