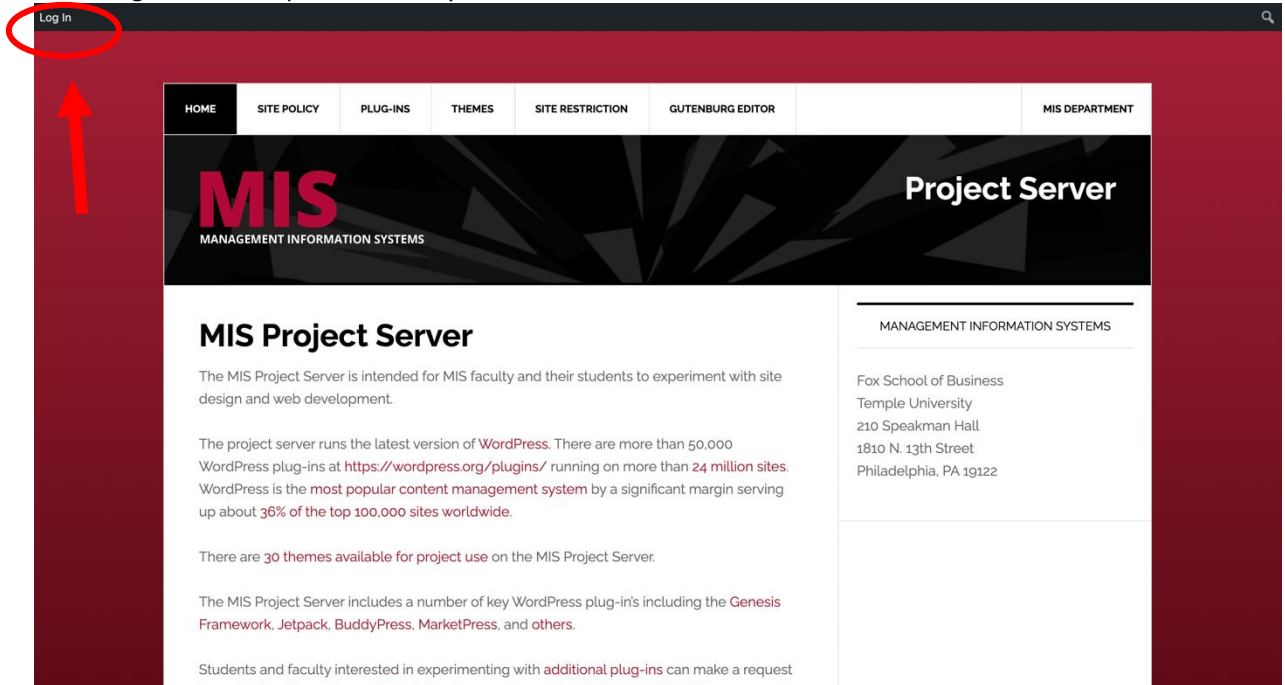


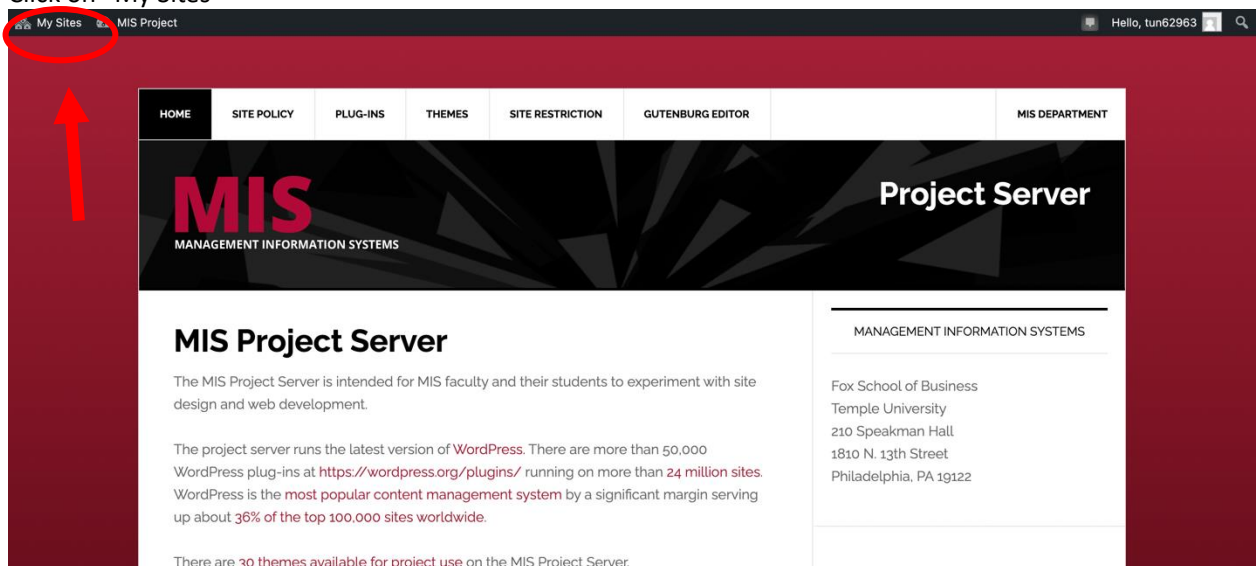
MIS3535: WordPress instructions

The instructions below detail how to set up a basic site with a theme on WordPress through the MIS community site. The MIS server allows you to create a free WordPress account.

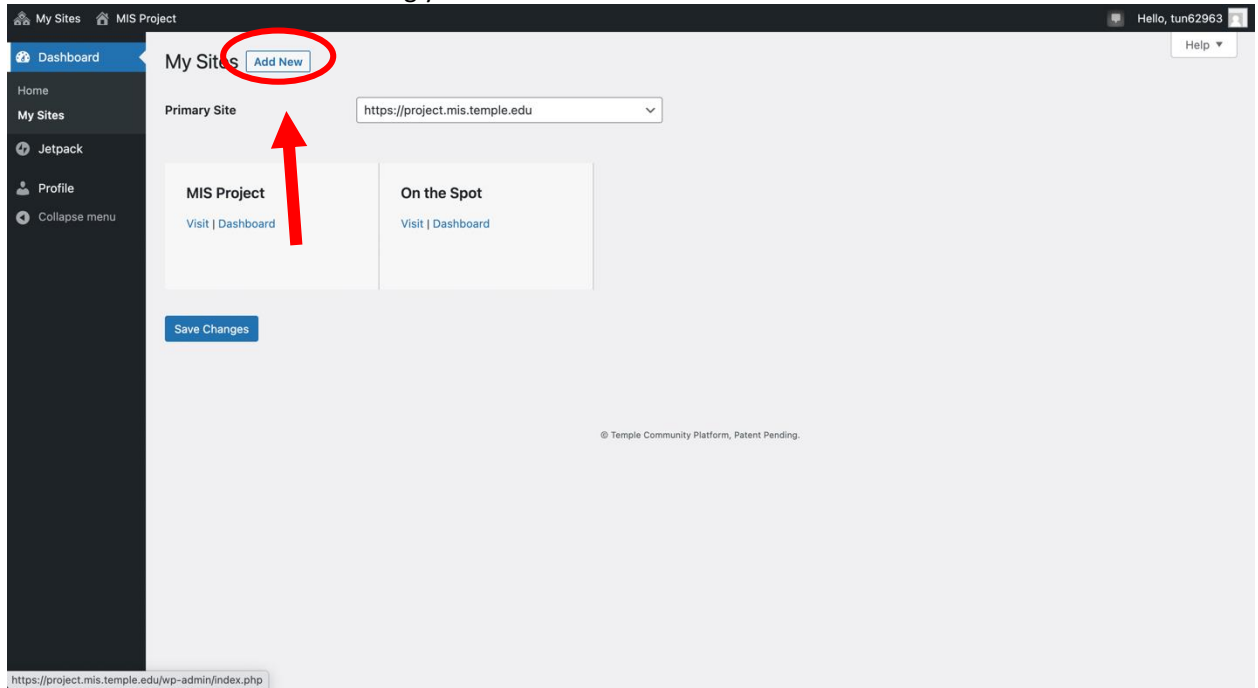
1. Navigte to the community site here: <https://project.mis.temple.edu/>
2. Click “Log In” in the top left and use your TU credentials



3. Click on “My Sites”



4. Click on “Add New” to start creating your site.



5. Here you will enter all the basic information including the URL directing traffic to the site (could be a company name), the Site Title (also company name), and privacy settings. Finally hit “Create Site” at the bottom.

Create a Site

By filling out the form below, you can **add a site to your account**. There is no limit to the number of sites that you can have, so create to your heart's content, but Site responsibly!

If you're not going to use a great domain, leave it for a new user. Now have at it!

Site Name:

project.mis.temple.edu/

Site Title:

Privacy: I would like my site to appear in search engines, and in public listings around this network

Yes

No

Privacy:

Public

Search Engine Blocked

Visitors must have a login - anyone that is a registered user of MIS Project Sites can gain access.

Only registered users of this sites can have access - anyone found under **Users > All Users** can have access.

Only administrators can visit - good for testing purposes before making it live.

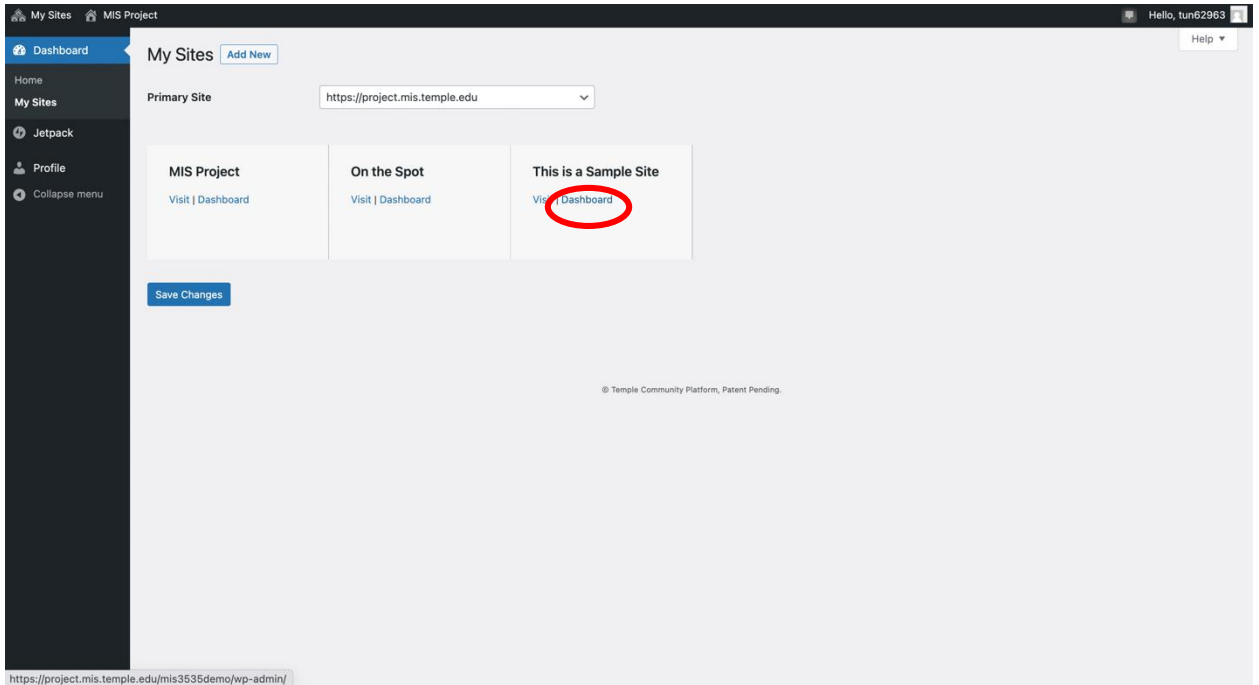
Anyone that visits must first provide this password:

Note: Anyone that is a registered user of this site won't need this password.

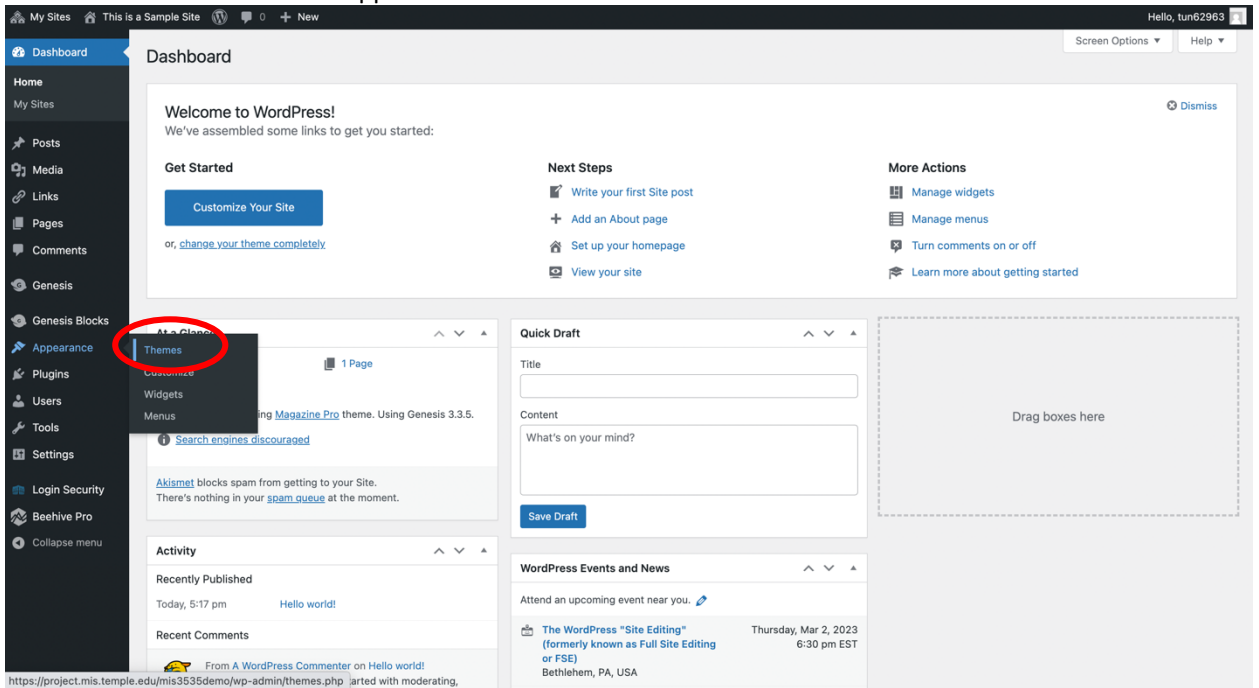
MANAGEMENT INFORMATION SYSTEMS

Fox School of Business
Temple University
210 Speakman Hall
1810 N. 13th Street
Philadelphia, PA 19122

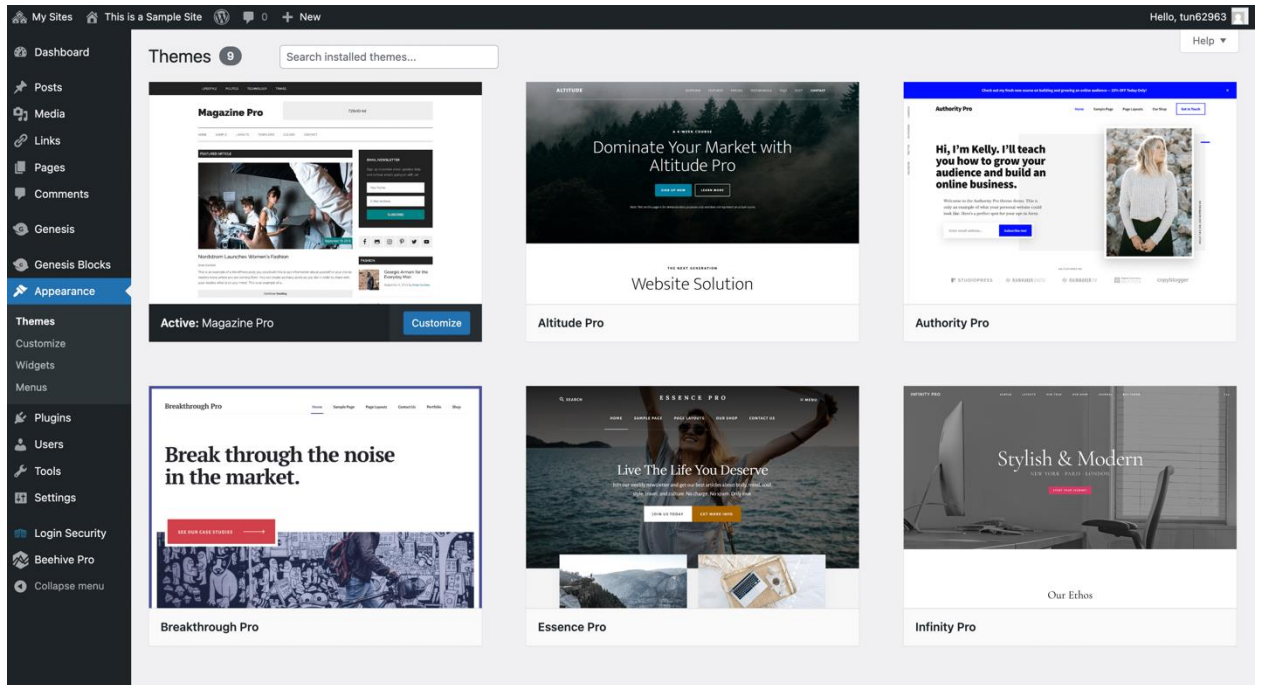
6. You should see a pop up saying "Congratulations on creating your site." Navigate back to "My Sites" in the top left. Click on Dashboard for your created site.



7. On the side menu hover over Appearance and Select “Themes”



8. Here you can select one of nine themes for your site. From there you can customize the colors and layout of the site.



9. Here are some tutorials to help guide you through WordPress:
- <https://www.linkedin.com/learning/wordpress-5-essential-training/wordpress-an-introduction?autoplay=true&u=2206009>
 - <https://www.linkedin.com/learning/learning-genesis-for-wordpress-2/getting-started-with-genesis?autoplay=true&u=2206009>
 - Note: The MIS site has a few preapproved WordPress plugins. Additional plugins may need professor and department preapproval.