

Miles Jai Nesbitt-Johnson

Philadelphia | PA | milesnesbitt@temple.edu

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA
Bachelor of [Business Administration / Science]
Major: Management Information Systems | Minor: Africology |

May 2026

HONORS & AWARDS

Awards: Charlotte W. Newcombe Scholarship

TECHNICAL SKILLS

Analysis: Pattern Recognition, Data Accuracy, Critical Thinking, Detail-Oriented Review
Web Development: HTML, JavaScript, Visual Studio Code
Database Management: Microsoft Access, SQL Workbench
Project Management: Microsoft Project, Microsoft Office, Word, Excel, Canva

EXPERIENCE

CAREER CONNECTED LEARNING, Philadelphia, PA

July 2024 – Present

Data Entry/Support Specialist

- Taught classes of up to 60 students, traveling 2-3 times a week from Maryland to Philadelphia over the summer to deliver educational sessions.
- Managed data entry and maintained databases using Excel, ensuring accuracy and up-to-date information for student records and program tracking.
- Organized and managed classroom activities, creating effective learning environments and addressing diverse student needs.
- Facilitated engaging and interactive lessons, leading to positive student feedback and improved learning outcomes.
- Coordinated logistics and schedules for classes and data management tasks, ensuring smooth and timely execution of both educational and administrative responsibilities.

ACHIEVING INDEPENDENCE CENTER, Philadelphia, PA

Resource Aid/Student Tutor

August 2023– August 2024

- Partner with Philadelphia youth and adults, providing support and educational assistance to individuals from foster care and behavioral correction systems, impacting over 100 lives annually
- Tutor program members by delivering necessary homework assistance, improving academic performance for over 5 students annually
- Lead workshops across diverse subjects, nurture program members to pursue higher education, refine skills, and enter trades after high school. Presented workshops with classes of 10+ youth

EXTRACURRICULAR EXPERIENCE

Political Action Chair, Youth Creating New Beginnings

September 2024 – Present

General Body, Temple AIS

September 2024 – Present

Fox Global Immersion Program, Temple University, Dubai

September 2024 – Present

PROJECT EXPERIENCE

Professional Development , C2L-PHL Summer Program

August 2024 – Present

Program Teacher

- Developed and delivered professional skills training, involving curriculum design, session presentation, participant assessment, and ongoing mentorship

Coping Skills Workshop , AIC Youth Summit

August 2024 – Present

Co-Facilitator

- Co-designed and presented a workshop on coping strategies for youth, including preparing content, leading interactive sessions, and collecting participant feedback for continuous improvement.

CERTIFICATIONS

HTML Essential Training , LinkedInLearning

May 2024 [05/30/24]

Introduction To Artificial Intelligence, LinkedInLearning

May 2024 [05/23/24]

LANGUAGES

Intermediate proficiency in JavaScript and HTML