

# Mai Shmilovitch

[mai.shmilovitch@temple.edu](mailto:mai.shmilovitch@temple.edu)

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Philadelphia | PA | 19115 | 267-777-1774

## EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

Graduation: December 2025

Major: Management Information Systems | GPA: 3.81

COMMUNITY COLLEGE OF PHILADELPHIA – Philadelphia, PA

*Associates of Arts, Business Administration*

Graduation: May 2023

Major: International Business | GPA: 4.0

## EXPERIENCE

CRAY TASTE, Philadelphia, PA

September 2021 – Present

*Restaurant Server*

- Managed a high-volume section at a black-owned Jamaican soul-food restaurant, catering to a diverse clientele in Olde City, Philadelphia.
- Provided efficient and effective customer service within a fast-paced environment.
- Handled food, condiments, and beverages with sanitation and safety in mind.

LESLIE ROSEN CATERING, Bryn Mawr, PA

August 2020 – September 2022

*Catering Server*

- Catered to the guests of various events differing in sizes and celebratory purposes.
- Plated and served multiple courses for guests of events ranging from 15-200 people.
- Remained on foot for long hours with consistent movement to quickly and frequently meet customers' needs.

CAFE OLE, Huntingdon Valley, PA

September 2017 – August 2019

*Cafe Server, Barista, Cashier*

- Executed multiple positions to guarantee customer satisfaction throughout a large cafe located in a suburban area of Pennsylvania.
- Guided co-workers and aided managers in training incoming staff.
- Adjusted to work well in a very fast-paced environment while maintaining a friendly and outgoing attitude.

## SKILLS

Software: Microsoft Word, Excel, PowerPoint, JavaScript, Python, HTML, CSS, MySQL

Languages: Basic Proficiency in Spanish, Advanced Proficiency in Hebrew