

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2023

Major: Accounting

Community College of Philadelphia, Philadelphia, PA

Associates of Arts

Graduation: May 2022

Major: Business General | **Credits:** 59 | **GPA:** 3.94

Phi Theta Kappa Honors Society

EXPERIENCE

Table 95 Hospitality, Philadelphia, PA

January 2015 – March 2020

Operations Manager, Philadelphia Market (caps)

- Maintained managerial accounting reports for a \$17 M in annual revenue for a national restaurant group (P&L, COGs, Cash Sheet, Labor Report, Inventory Report).
- Developed, implemented, and trained staff in product control methods to cut bar inventory loss from 4% to 1% over two periods.
- Raised in-house performance rating from 3.5 to 4.7 (up to 5) through strong hiring and training practices.
- Grew check averages from \$54 to \$63 through training and sales-based incentive programs.
- Developed and filled a new position based on managing operational needs.

Chipotle Mexican Grill, Philadelphia, PA

August 2011 – July 2014

Apprentice General Manager, UPenn Campus

- Trained employees in cash handling, cash and operations audits, ordering, receiving, and inventorying for seven locations in the Philadelphia.
- Responsible for organizing and executing short term and long-term location goals.
- Communicating with corporate level management and other corporate offices and officers.
- Selected for S.W.O.T. and New Store Opening training and acted as visiting manager to five other in-patch stores.

Projects:

- Purged and reformatted Micros-Oracle point-of-sale software for the Philadelphia region, representing \$17 million of revenue across four locations.
- Designed user interface layout and physical layout of point-of-sale terminals, to improve user efficiency and customer service experience.
- Negotiated installation and service contracts with Pepsi Co. and oversaw physical installation of commercial fountain equipment.

Skills:

Software

- Access, QuickBooks, CTuit, Micros-Oracle, Salesforce, Altryx, Lucid Chart
- Capstone Certified in Microsoft Word, Excel, and PowerPoint