Philadelphia | PA | 19121 | 610-504-2742 | linkedin.com/in/nicholasbortz

EDUCATION

TEMPLE UNIVERSITY - Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Major: Management Information Systems | Major GPA: 3.5

Awards: Information Sciences Scholarship, Diamond Scholarship, 2021- 2022 AIS Member of the Year, 1st Place-FedEx

Latin America Customer Satisfaction Analytics Challenge

Selected Courses: Data Science, Digital Systems, Data and Analytics, Web Application Development

EXPERIENCE

AMERISOURCEBERGEN, Remote, PA

June 2023 – Present

Graduation: May 2025

Information Technology Intern

- Conducted thorough walkthroughs of business and IT processes, meticulously documenting the procedures to ensure streamlined operations and compliance
- Specialized in testing scenarios within SAP, specifically focusing on order management team functionalities, ensuring smooth and error-free operations
- Collaborated with cross-functional teams to implement best practices and optimize business processes, resulting in increased efficiency and enhanced customer satisfaction

TEMPLE UNIVERSITY - COLLEGE OF PUBLIC HEALTH, Philadelphia, PA

March 2022 - Present

Technical Support- Student Worker

- Provide high-quality customer-centric technical support to locations on Main and HSC campuses
- Provide services including setting up new computers, installing printers, reinstalling operating systems, drivers, and software, and assisting with the cleanup of clients' computers
- Utilize a ticket tracking system to perform on-site service calls on a first-come-first-serve basis

ORASURE TECHNOLOGIES, Bethlehem, PA

May 2022 – August 2022

Information Systems Technician Intern

- Investigated support and resolved software and hardware requests of users as received through the help desk for a national medical device company
- Resolved 17% of tickets logged through the company's issue management system
- Preformed daily audits ensuring corporate-wide printers were updated and installed through a print server environment
- Rehabilitated inventory through Microsoft Asset Manager to ensure the accuracy of corporate-wide machines

ACTIVITIES

Member, Temple Wrestling Club Chair of Scholarship, Association for Information Systems Active Member, Association for Information Systems Market Research Consultant, Temple Consulting Club November 2022 – Present June 2022 – Present August 2021 – Present August 2021 – January 2022

TECHNICAL SKILLS

Programming Language: JavaScript, HTML, CSS

Database Management: MySQL, Vertabelo, Tableau, MongoDB

Project Management: Office 365 Suite, Salesforce, Jira

Backend Systems: Microsoft SharePoint, Microsoft Exchange, Microsoft Remote Server Administration Tools, SAP

PROJECT EXPERIENCE

FedEx Latin America Customer Satisfaction Analytics Challenge, AIS

February 2023- March 2023

- Awarded first place amongst undergraduate and graduate teams in a case competition examining B2B transactions to uncover Challenges in customer satisfaction
- Performed analysis on structured and unstructured data, through frequency analysis, web scraping, sentiment analysis, and Tableau visualizations