

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: Fall 2021
Double Major: Finance / Management Information Systems
Dean's List, Fall 2017 – Spring 2019

AWARDS AND ACTIVITIES:

- Recipient, IT Leaders Scholarship, Spring 2019
- Member, Association for Management Information Systems, 2018-2019
- Caretaker, Hninzigone Home for Aged, June 2017 – August 2017
- Translator, Myeik Plywood Company, May 2017 – June 2017

EXPERIENCE: TEMPLE UNIVERSITY, Philadelphia, PA
Information Technology Assistant, MIS 2101 August 2019 – Present

- Administer in-class activities, labs and assignments for over 200 students.
- Assist students understand the basic principles of JavaScript, HTML and CSS.
- Help students understand swimlane diagrams, ERDs and CRM.

Student Worker, MIS Department August 2019 – December 2019

- Perform admin work for the MIS PhD Department.
- Designated 1500+ papers into 120 speaker series for IBIT conference.
- Executed conflict check between the presenters for the IBIT conference.

DELOITTE, Yangon, Myanmar
Risk Advisory Intern May 2019 – July 2019

- Supported with planning the internal audit engagements.
- Analyzed client's cybersecurity risks and evaluated its internal controls.
- Collaborated with the team to identify clients' strategic and operational risks.
- Identified the relevant objectives and metrics for every new client.

TEMPLE CONSULTING CLUB, Philadelphia, PA
Treasurer January 2019 – December 2019

- Set up strategic short-term and long-term financial goals.
- Audited and reconciled the monthly cash flow statements with the bank statements.
- Planned monthly fundraising events.

TEMPLE UNIVERSITY, Philadelphia, PA
Academic Assistant, IELP January 2019 – May 2019

- Reviewed, proofread and edited course documents for the academic team.
- Proctored exams, and recorded test results in reliable spreadsheets.
- Suggested new ideas that can enhance the academic module.
- Managed and organized the office database files.

SKILLS & LANGUAGES:

- Computer Skills: Tableau, MySQL, SalesForce, JavaScript, Microsoft Office Suite
- Languages: Hindi – fluent, Burmese – fluent