

Nicole Liu

<https://community.mis.temple.edu/nliu/>

Philadelphia, PA 19147

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2027

Major: Management Information Systems | GPA: 3.21

SELECTED COURSES:

Data and Analytics, Web Application Development, Financial and Managerial Accounting for Decision Making, Honors Business Communications, Statistical Business Analytics

ACTIVITIES AND AWARDS:

- CST Dean's list | Temple Honors Program, Fall 2023 - Fall 2024
- Fox Honors Program, Spring 2025 - Present

TECHNICAL PROJECTS AND PROGRAMS:

- Personal Webpages – Designed several small-scale web projects to practice front-end development using HTML, CSS, and JavaScript, including an interactive Japanese Flashcards Webpage with responsive design to assist with language study
- Exelon STEM Leadership Academy, *Participant (July 2021)* – Collaborated in a team of four to research, innovate, design, and present an interactive app prototype aimed at addressing climate change and promoting sustainability to a panel of judges

INFORMATION TECHNOLOGY SKILLS:

Software Development: Python

Web Development: HTML, CSS, JavaScript

Database Management: SQL

Project Management: Microsoft Office

EXPERIENCE: SHARETEA, Philadelphia, PA

December 2024 – Present

Barista & Cashier

- Delivered attentive customer service while preparing and serving 200+ orders daily to standard in a fast-paced environment, consistently ensuring customer satisfaction.
- Operated POS system (Clover) and third-party ordering platforms (Grubhub, DoorDash), cash register, and other store technology.
- Monitored inventory, restocked supplies, and upheld operational and safety standards.

Philadelphia, PA

January 2019 – Present

Freelance Artist / Hobbyist

- Produced and sold original works through traditional and digital mediums.
- Completed commissioned projects for private clients, coordinating timelines and deliverables.
- Managed multiple social media accounts and produced digital content.

KUNG FU TEA, Philadelphia, PA

May 2021 – July 2023

Shift Lead & Barista

- Oversaw daily store operations and supported a team of 4 employees.
- Trained and mentored new employees on store policies, procedures, and technologies.
- Managed cash register, troubleshooted store equipment issues, monitored inventory, and coordinated with management for repairs and restocking.

SKILLS & LANGUAGES:

- Languages: Mandarin Chinese & Spanish (Proficient), Japanese (Conversational)
- Digital Illustration Software: Photoshop, Procreate, IbispaintX