

Palenque A. Herbert

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EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business

Philadelphia, PA

Bachelor of Science in Statistical Science and Data Analytics

Degree Expected: 05/2023

Bachelor of Business Administration in Finance

Degree Coursework Completed: 05/2021

Minor: International Business

Minor Coursework Completed: 05/2021

Activities: Financial Planning Association | Financial Management Association | Temple Black Student Union

NORTH READING HIGH SCHOOL

North Reading, MA

High School Diploma

06/2017

Activities and Awards:

Founding Member, Political Society Club | Future Business Leaders of America | Model United Nations

Varsity Indoor Track & Field (placed 1st in Mass. State Division V Shotput Relays, Awarded Varsity Letter)

EXPERIENCE:

Proxy Analytics LLC

Remote

Environment, Social and Governances (ESG) Research Intern

06/2022 - 08/2022

- Analyzed and compiled data on ESG and compensation metrics of directors and named executive officers through the review of the corporate governance, corporate responsibility and sustainability and executive officer and director compensation sections of annual proxy statements of U.S. public SEC reporting companies for use in Proxy Analytics' corporate governance analytical tools
- Responsible for maintaining and updating master spreadsheet for collating research and analysis
- Participated in status review meetings with upper level management reporting research findings

Burbank YMCA of Greater Boston

Reading, MA

Camp Counselor

06/2018 - 08/2018 | 06/2019 - 08/2019

- Organized and led elementary-aged students at outdoor summer camp in age appropriate sports-based activities including swimming, archery and board games
- Responsible for ensuring camper safety and identifying and responding to any adverse camper behavioral issues
- Supervised counselors-in-training in their daily activities
- Award "Counselor of the Week" in July 2019

Dunkin' Donuts

North Reading, MA

Crew Member

10/2015- 03/2016

- Provided customer service by efficiently preparing and delivering fresh food in compliance with health regulations to in-store and drive-thru customers in an accurate and timely manner
- Operated the cash register to process credit and cash transactions
- Assisted in maintaining a sanitary store and kitchen in compliance with regulatory and corporate requirements

TECHNICAL SKILLS:

Python | Tableau | R | Excel | Google Sheets | Microsoft Office Suite | Google Docs Suite

