

Peter Zhang

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Philadelphia | PA | 19149 |

EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2026

Major: Management Information System | Minor: Undecided | GPA: 3.91

Awards: Dean's List: Fall 2022 – Present

ACTIVITIES

Member, Distributive Education Clubs of America (DECA)

September 2021 – June 2022

Member, Association for Information Systems (AIS)

October 2023 – Present

EXPERIENCE

KUMO SUSHI, New Milford, CT

June 2021 – August 2021

Server,

- Warmly greeted new and returning customers and developed relationships resulting in customer loyalty.
- Meticulously handled the POS system to ring up orders as well as maintain a clean work environment.
- Successfully resolved customer complaints by accommodating each customer's needs.

K&G FASHION SUPERSTORE, Philadelphia, PA

October 2022 – May 2023

Sale Associate (Part-time)

- Assisting customers with locating their desired product, as well as maintaining a clean environment.
- Successfully satisfying customers with perfectly fit business attire and customer service skills.

CAMPAIGN FOR WORKING FAMILIES, Philadelphia, PA

January 2022- February 2022

Volunteer

- Assisting with the tax prep process for low-income families, including inputting financial information and documents.
- Successful communicating with co-workers for any uncertainty.

SKILLS

Languages: Native Proficiency in Mandarin

Certifications: Microsoft Certified Specialist for Microsoft Excel 2016

Software: Microsoft Words, PowerPoint, Excel