# Reigel Almero

community.mis.temple.edu/ralmero/

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**EDUCATION:**  TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
***Bachelor of Business Administration, Graduation: May 2025***
***Major:   Management Information Systems***
Overall GPA: 3.57 | Dean's List: Fall 2021 & Spring 2022

**SELECTED COURSES:**

Operations Management, Data and Analytics, Digital Systems, Statistical Business Analytics, Web Application Development, Excel for Business Applications

**ACTIVITIES:**

- Member, Temple University Philippine American Council, 2021 – present
- Member, Association for Information Systems, 2023 - present

**PROJECTS:**
**Max Labs**, Digital Systems
Max Labs teaches one how to be a Digital Product Manager for companies. During the process, I used Salesforce on my Lab project, "Max's Lab" where Max, a college student taking the Intro to Business Technology course at San Jose State in Silicon tells a story on how to create apps. I implemented the step-by-step process and recreated her story.

**EXPERIENCE:**  NEW YORK LIFE, New York, NY               June 2023 – February 2024
**Intern Agent**
- Set up 6-10 meetings a week to offer financial advice to clients
- Processed 1-2 policies a week for clients so they can be approved for life insurance
- Identified and resolved multiple policy issues that needed to be altered daily

BJ's WHOLESALE CLUB, Roxbury, NJ               May 2022 – July 2022
**OMNI Experience Ambassador**
- Offered advice and guidance on products to 5+ customers daily
- Processed 25+ critical purchase orders for deliveries daily
- Demonstrated communication skills to both employees and customers by informing them of where a wanted item was located
- Identified and resolved 5+ customer service issues occurring daily from the catalog and the internet

**SKILLS:**
**Software:**  AWS, CSS, HTML, Javascript, JSON, Python, Microsoft Word, Excel, PowerPoint, Salesforce, SQL, Tableau, XML
**Certifications:** Life, Accident, and Health Insurance License