

# Raihana A. Choudhury

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## EDUCATION

**Temple University – Fox School of Business**, Philadelphia, PA

*Bachelor of Business Administration*

Graduation: May 2024

**Major:** Management Information Systems | **GPA:** 3.75

**Awards:** Dean’s List Fall 2021-2022, Diamond Scholarship, Information Sciences Scholarship, Richard & Maureen Brennan Scholarship

**Selected Courses:** Data and Analytics, Digital Systems, Web Application Development, Risk Management, Marketing Management, Web Service Programming

## ACTIVITIES

**Chair of External Events**, Association for Information Systems

August 2022 – Present

**Member**, Association for Information Systems

August 2021 – Present

**Member**, South Asian Student Society

August 2020 – Present

## PROJECTS

*Associate Project Manager, Amway Global*

June 2020 – September 2020

- Prepared and managed team evaluations and program reports to identify risks and ensure the company’s internal projects are operating effectively
- Collaborated with external contacts and higher management to interpret consumer data and procedural documentation to achieve strategic business goals

## EXPERIENCE

**WALGREENS PHARMACY**, Philadelphia, PA

October 2021– Present

*Pharmaceutical Technician*

- Communicate with patients and health professionals to obtain and process protected data to finalize prescription status for distribution in a fast-paced environment
- Process payments and third-party billing claims to assist with prior authorization completion and ensure proper medication coverage for patients
- Perform calculations and operations for prescription medications to maintain accurate patient records and medication inventory with the application of specialized pharmaceutical software

**TEMPLE UNIVERSITY MIS DEPT**, Philadelphia,

January 2022 – Present

*Information Technology Assistant, Management Information Systems: Digital Systems*

- Assist and communicate with 120+ students with course content and assignments utilizing JavaScript and introductory coding software
- Evaluate, analyze, and document student records to track efficiency of the course
- Provide and maintain administrative support to professors to ensure presence of additional student assistance with programming fundamentals

## SKILLS

**Software:** Microsoft Office 365, IntercomPlus, JavaScript, HTML MySQL, Python, Power BI

**Languages:** Native Proficiency in Bangla, Basic Proficiency in Spanish

**Certifications:** Google Analytics Certification