**Ruhika Sen**

4 Pine Acres Drive, Medford, NJ 08055

Mobile: (609)-678-8214| ruhikasen2013@hotmail.com

# *Objectives*

* To acquire knowledge, skills, and academic network to build a career in business management with a focus on Information Technology and Cybersecurity.
* To gain real life business through internships and study abroad.
* To be active in co-curricular activities in the college and contribute to the local community.

# *Experience*

**INTERN • SENTERPRISE NJ • SEPTEMBER 2018 – JUNE 2021**

* Responsible for apartment rental book-keeping and general property management.
* Maintained record of income and expenses, scheduled maintenance, communicated with tenants.
* Participated in tenant application review and ensured secure storage and disposal of tenant personal data.

# *Education and Courses*

**HIGH SCHOOL DIPLOMA • JUNE 2021 • SHAWNEE HIGH SCHOOL, MEDFORD, NJ**

* Took courses in Business - Accounting, Personal Finance, and Introduction to Business.
* Participated in DECA for three years. Attended Regional and State Competitions, presenting Business Ethics as my topic. Won a Varsity Letter and an Academic Award for DECA.
* Took Honors and AP classes in Economics, Social Studies, Science, and English.

**SUMMER PROGRAM CERTIFICATE IN BUSINESS • JULY 2017 • JULIAN KRINSKY BUSINESS SCHOOL, VILLANOVA UNIVERSITY**

* Developed a product concept to provide urgent care in rural communities in the US. Our concept was to create an App that would help general practitioners and nurses in rural communities to perform common procedures by using training videos and live help from specialists.
* Our App would connect these rural practitioners with specialist doctors in low-cost countries that have high-quality medical skills.
* We also formulated a marketing strategy for launching the product.

**ALEXA CAFÉ SUMMER PROGRAM IN STEM • JULY 2015 • ID TECH, BRYN MAWR COLLEGE**

* Attended Electric Latte, a course on Electrical Engineering principles and using C-based programming language.
* Developed a world map that lights up areas of water shortage involving coding lights and sensors.

# *Skills*

* Used MS Word, PowerPoint, Excel, Google Slides, Google Sheets, extensively.

# *Activities/ Awards*

* Business - For DECA (September 2017 – June 2020)
  + Shawnee High School Academic Achievement Award
  + Shawnee High School Varsity Letter
  + Regional Competition Medal qualifying me to participate in the State competition
* Performing Arts - Graduation in Indian Classical Dance (Bharatnatyam) - 2018
  + Required intense training and practice for about 10 years
  + Debut on stage solo performance for 3 hours for graduation
* Community and Charitable Activities
  + 2019 - Dance workshop for village children at Udaan School in Kandbari village, Kangra, India
  + 2017 - Fundraiser for the registered charity WAGE (Women and Girls’ Education)
  + 2017 - Summer instructor for the registered charity, Rainbow Project, teaching English to poor children in Kolkata, India
  + 2016 - Medford, NJ Junior Police Academy Summer Program
  + 2016-2019: Performed multiple dance performances for fundraising