

**EDUCATION:**

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

**Bachelor of Business Administration, Graduation: December 2016****Major: Management Information Systems | Minor: Information Technology Innovation & Entrepreneurship**

GPA: 3.54 | Dean's List: Fall 2013 &amp; Spring 2015

**SELECTED COURSES:**

Change Leadership Studio, Data Analytics, Data Centric Application Development, Digital Design and Innovation, Enterprise IT Architecture and Social Media Innovation

**ACTIVITIES AND AWARDS:**

- Honorable Mention – Temple Analytics Challenge, Fall 2015
- Fox DESIGNchallenge, Fall 2015
- Member, Association for Management Information Systems, Spring 2015 – present
- Participant, Emerging Leaders Seminar, Fall 2013
- Cadet 4<sup>th</sup> Class, Air Force ROTC, Fall 2012-Spring 2013
- Eagle Scout, 2011

**INFORMATION TECHNOLOGY SKILLS:**

- Software: Google Analytics, SAP, SAS
- Web Development: Adobe Dream Weaver, CSS, HTML, PHP, WordPress
- Database Management: SQL

**EXPERIENCE:****PENNENVIRONMENT**, Philadelphia, PA

May 2015 – August 2015

**Intern (Volunteer)**

- Created salesforce reports daily to provide feedback to sales employees and organizational directors about fundraising activities.
- Researched, proposed, and constructed a project to analyze donor engagement channels which quantifiably proved to management the best utilization of over \$10,000 worth of expenditures.
- Managed and trained six interns to use the company's database to generate patch through calls to potential donors.

**TEMPLE UNIVERSITY**, Ambler, PA

September 2013 – August 2014

**Student Owl Ambassador, Undergraduate Admissions**

- Provided personal-informative tours of the campus for up to 30 prospective students and parents a week.
- Conveyed friendly and professional etiquette while assisting callers and walk-ins with directory information and any other general questions about Temple University.
- Collected and entered personal information from prospective students into Temple University's database system.
- Supported any special events including saturday preview days and seasonal open houses.

**TEMPLE UNIVERSITY**, Ambler, PA

September 2013 – May 2014

**Treasurer, Ambler Student Government Association**

- Collected, processed, and organized up to 20 reimbursements weekly on behalf of the organization.
- Obtained and handled large sums of petty cash amounting up to \$1,000 on behalf of the office of student life.
- Collaborated with the office of student life to approve and tabulate budgets for 15+ student organizations.
- Donated time to various local community service organizations such as the Mattie N. Dixon Community Food Drive, Impact Thrift Store Collection Drive, and The American Red Cross.