2875 Stamford Street | Philadelphia, PA | 19152 | 267.253.4575

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2022

Major: Management Information Systems

Minor: Marketing Selected Courses:

Data Analytics Financial Accounting

**Business Communications** Statistics

ACTIVITIES: Member, Association for Information Systems January 2020 – Present

#### **EXPERIENCE:**

Tuck-Ins, Philadelphia, PA

December 2020 – Present

### **Analytics**

- Utilize the cloud-based software Nutshell to analyze profits and margins
- Design Excel spreadsheets for email tracking
- Perform data analysis to determine optimal communications schedule

# AMERICAN RED CROSS, Philadelphia, PA September 2017 – Present **Donor Ambassador**

- Volunteer greeting donors and ensuring prompt check in at a national nonprofit blood bank
- Collect patient information prior to blood donation resulting in a smooth transition for nurses at their station
- Verify the donor has received enough nutrients after donating blood

## EINSTEIN HOSPITAL, Philadelphia, PA

Seasonal 2015, 2016

## **Shadow Doctors/Nurses**

- Followed doctors to examine patients and ensuring chart work was completed
- Shadowed doctors and nurses in different units such as surgical and neonatal to experience each field
- Analyzed meetings with doctors and nurses to encounter different experiences in each ward

#### SKILLS:

- Microsoft Word, Excel, PowerPoint
- HTML, basic
- Studio Code, basic
- JavaScript, basic

U.S. citizen