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EDUCATION

TEMPLE UNIVERSITY, Fox School of Business | Philadelphia, PA
Bachelor of Business Administration / Graduation: May 2023
Major: Management Information Systems

BUCKS COUNTY COMMUNITY COLLEGE | Newtown, PA
Associate of Business Administration / Graduation: May 2020
GPA: 3.95 | Dean's List Fall 2018-Spring 2020

IT SKILLS AND LANGUAGES

- Database Management: SQL, MongoDB, MySQL
- Customer Service Management: Salesforce
- Web Development: HTML, CSS, Javascript
- Data Analysis: Google Analytics, Excel
- Other: Microsoft Office

WORK EXPERIENCE

TRADER JOES | Jenkintown, PA March 2019-Current
Store Buyer/Replenishment

- Oversee household and pet departments of store through analyzing daily sales figures and weekly averages to place optimal inventory deliveries
- Plan weekly stock expectations via Excel spreadsheets
- Partner closely with upper management and vendors to provide daily statistical reports
- Perform weekly company audits to ensure product adheres to company standards
- Guide new employees through extensive training and supervision, evaluate and record progress
- Unload and process daily freight deliveries utilizing an RF scanner

PIER 1 IMPORTS | Feasterville, PA May 2016-March 2019
Assistant Manager **April 2017-March 2019**

- Filed weekly freight delivery paperwork, which included compiled SKU's and UPC's
- Audited POS systems and recorded balances to ensure proper money supply to implement deposit operations

Sales Lead **May 2016-April 2017**

- Proactively assisted customers in purchasing merchandise
- Unloaded and processed shipments weekly, ensuring that items were received and tagged correctly via
- Accountable for managing a team of 5-10 employees, while effectively driving sales and reaching the store's daily KPI