

Sarry Charleston

<https://community.mis.temple.edu/sarrycharleston/>

Philadelphia | PA | 19111

sarry.charleston@temple.edu

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2028
Major: Management Information Systems & Accounting

MONTGOMERY COUNTY COMMUNITY COLLEGE, Blue Bell, PA
Associate of Science in Business Administration, Graduation: May 2025
Major: Business Administration
Overall GPA: 3.0 | Dean's List: Spring 2025 & Summer 2025

SELECTED COURSES:

Digital Systems, Risk Management & Insurance, Statistical Business Analytics,
Intermediate Accounting I

ACTIVITIES:

- Member, Association for Management Information Systems August 2025 – Present
- Fox Accounting Association August 2025 – Present

TECHNOLOGY SKILLS:

Project Management: Microsoft Project, Microsoft Office

EXPERIENCE: March 2025 – Present

KIDS CRE8IVE CARE Assistant Teacher

- Maintain a safe, structured classroom environment for up to 15 children.
- Provide guidance to students in their social, emotional, physical, and cognitive development.
- Develop positive relationships with students, parents, and staff.

WHOLE FOODS MARKET January 2023 – April 2024 Retail & Service Associate

- Enhance store presentation by creating attractive, organized merchandise displays and maintaining inventory accuracy for 100+ products daily.
- Implemented upselling and cross-selling techniques that increased overall sales performance
- Managed inventory levels and ensured timely product replenishment to optimize customer experience

STEVE'S PRINCE OF STEAKS April 2022 – December 2022 Retail & Service Associate

- Provided prompt and courteous service to 200-300 customers daily, efficiently resolving customer inquiries and issues.
- Maintained a clean, organized environment, contributing to a positive dining experience.

CERTIFICATIONS & LANGUAGES:

- French - Conversational
- First Aid/CPR Certified