

Shae M. Daly

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EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2024

Major: Management Information Systems | **Minor:** Spanish

Selected Courses: MIS 2502, MIS 2402, MIS 2101, STAT 1102, STAT 2104, STAT 1001+

EXPERIENCE

AÑEJO, Philadelphia, PA

August 2021 – Present

Server

- Assist 50+ daily customers with their dining needs for a large fine dining restaurant
- Enforce performance and service standards to maintain a consistent, high-quality experience necessary to raise customer satisfaction
- Promote new or high value food and beverages to maximize sales and demonstrate a deep knowledge of the menu
- Trained 4 employees since start date
- Passed all four menu tests and was promoted to head server position

SYNERGY EMPLOYMENT GROUP, Lancaster, PA

November 2020 – August 2021

Recruiter

- Selected optimal employees for the 10 company affiliates, and recruited new candidates for a local recruiting agency
- Authorized candidates to work using E-Verify and filling out I9 forms
- Updated and maintained the database Ultra Staff with client and candidate info to identify trends and implement new strategies into recruitment during a pandemic

SKILLS

Certifications:

- Responsible Alcohol Management Program Certification, May 2020
- E-Verify, November 2020

Data Entry: Ultra Staff, E-Verify, I9, Salesforce

Languages: Intermediate proficiency in Spanish

Certifications: E-Verify