

# Shaina George

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Bachelor of Business Administration, Graduation: January 2025*  
*Major: Management Information Systems*

## SELECTED COURSES:

Digital Systems, Risk Management, Public Policy, Business Ethics

## ACTIVITIES AND AWARDS:

- Kode With Klossy Summer Camp Scholarship- 2021
- Octavius Catto Scholarship Award- 2021

## INFORMATION SYSTEMS PROJECTS:

- Developed a youth-based volunteer web application that matches users with the best volunteer options based on their skills and interests.

## INFORMATION TECHNOLOGY SKILLS:

Web Development: HTML, JavaScript, CSS  
Database Management: Microsoft Access  
Project Management: Microsoft Office

EXPERIENCE: LA FITNESS, Philadelphia, PA July 2023 – January 2024  
**Front Desk Associate**

- Monitored member registrations, payments, and account activities in the company database.
- Provided technical support to members for downloading the LA Fitness mobile app and troubleshooted any issues.
- Enthusiastically checked in members and obtained safety waivers.
- Secured reservations for courts and sales appointments.
- Operated the phone and frequently answered questions regarding memberships.
- Conducted PH/Chlorine safety checks for the gym's pool and jacuzzi.

NATIONAL HONORS SOCIETY, Philadelphia, PA May 2020 – June 2021

### Academic Tutor

- Tutored High school students in subjects such as Mathematics, English, Writing, and History.
- Worked as a senior mentor for incoming Freshman by giving tour guides, handing out paperwork, and offering academic advice.