

**EDUCATION**

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

**Graduation:** May 2025

**Major:** Management Information Systems

**Awards:** Dean’s List: Spring 2022, President’s List: Spring 2023

**Selected Courses:** Data and Analytics, Quantitative Methods for Business, Web Application Development, Digital System, Operations Management

**ACTIVITIES**

**Member,** Association for Information Systems (AIS)

January 2024 – Present

Pennsylvania Life Insurance Certified Professional

January 2024 – Present

**Member,** Women in Business

September 2023 – Present

**EXPERIENCE**

CHIPOTLE MEXICAN GRILL, Wayne, PA

July 2022 – Present

**FOH Trainer**

- Handle cash register and processed 400+ orders daily for a international fast casual restaurant
- Collected 200+ orders, processed payments totaling around \$3,000 per hour in a fast-paced work environment
- Improved customer satisfaction scores by 15% by enhancing FOH service quality.
- Streamlined onboarding process, reducing training time by 30% while maintaining high service standards.

STUDENT GOVERNMENT ASSOCIATION, Media, PA

January 2022 – May 2023

**Secretary**

- Assisted in the planning and execution of various SGA initiatives, such as campus events, fundraisers, and community outreach programs.
- Successfully implemented an electronic document management system, streamlining the process of accessing and distributing meeting materials, resulting in improved efficiency and accessibility for all members.
- Contributed to a 20% increase in student participation in SGA events through enhanced communication strategies and outreach efforts.

**SKILLS**

**Technical Skills:** Microsoft, Excel, HTML, Salesforce, Project Management, JavaScript, HTML/CSS, SQL, NoSQL, Python

**Soft Skills:** Communication, Leadership. Teamwork, Problem-solving

**Languages:** Native proficiency in Hindi and Marathi