

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

January 2027

Major: Management Information Systems & Finance | GPA: 4.0

Bucks County Community College, Newtown, PA

Associates of Arts

December 2024

Major: Business Administration | GPA: 4.0 | Dean's List: Fall 2023 – Fall 2024

TECHNICAL SKILLS

Database Management: Microsoft Access

Project Management: Microsoft Project, Word, Excel, PowerPoint

EXPERIENCE

CVS Pharmacy, Hatboro, PA

February 2024 – Present

Shift Supervisor

- Supervised daily store operations in a high-volume retail pharmacy, ensuring compliance with corporate policies and customer service standards for a Fortune 500 healthcare company serving millions nationwide
- Operated point-of-sale systems to process transactions efficiently, including cash handling, credit card payments, and digital coupons
- Lead a team of 6 associates, fostering a collaborative work environment, improving workflow efficiency and boosting sales performance by 12% through strategic task delegation
- Monitor inventory control by overseeing stock levels, restocking shelves, and coordinating with vendors to maintain product availability

CVS Pharmacy, Hatboro, PA

July 2022 – February 2024

Store Associate

- Operated point-of-sale systems to process transactions efficiently, including cash handling, credit card payments, and digital coupons
- Communicated with an average of 25+ customers per hour, providing prompt assistance with purchases and product inquiries in a fast-paced retail environment
- Organized merchandise, ensuring shelves were properly maintained

Huntingdon Valley Library, Huntingdon Valley, PA

May 2023 – June 2023

Library Student Assistant

- Identified patron's problems and provided solutions by locating materials, answering inquiries, and utilizing library resources
- Coordinated library programs by setting up materials, guiding attendees, and promoting literacy initiatives through in-person outreach and targeted social media campaigns, increasing engagement by 10%
- Organized books, periodicals, and digital media according to the library's classification system, ensuring accessibility and proper cataloging

EXTRACURRICULAR EXPERIENCE

Member, Women in Stem

August 2023 – December 2024

Member, Bucks Business Association

August 2023 – December 2024

LANGUAGES

Native proficiency in Malayalam and Tamil