

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Expected Graduation: May 2022
Major: Management Information Systems

ACTIVITIES & AWARDS:

- Temple Association of Information Systems (AIS) (2020- present)
- Temple Women's Entrepreneurial Organization (2018- present)
- Temple Agni, Treasurer (2018-2020)
 - Managed the organization's bank account and funds that are received through Venmo
 - Monitored budget and transactions by maintaining a systematic and precise record of data
- Temple Ascend Student Professional Organization: Accounting (2018-2019)

EXPERIENCE:

Wendy's, Bergenfield, New Jersey.

May 2020 - Present

Crew Member/Cashier

- Collaborated with team of 15+ crew members to achieve maximum sales and customer satisfaction Service 200+ customers per night shift
- Provide training to new crew members of all crew member responsibilities
- Administer large sales transactions of up to \$150 worth of purchases
- Worked alongside tech support when systems were running down

Mayura School of Arts

April 2014 – Jan 2020

Student Teacher

- Taught students of the ages of 3 to 50 various Indian classical dance forms
- Made spreadsheets to keep track and organize inventory and business accounts
- Organize annual events to showcase students' talents

Clinton Inn Hotel & Event Center Tenafly, New Jersey.

Oct 2017 - May 2018

Intern, Accounting/HR Department

- Provide training to new crew members of all crew member responsibilities
- Dealt with business partners of Clinton Inn through phone conferences to renew credit request forms
- Import data into spreadsheets and create other offices documents
- Collaborated and with Marketing Department for events
- Worked at the receptionist desk and tended to guests

SKILLS & LANGUAGES:

- Microsoft Word, Power point, Excel
- Coding Languages
 - Python, MYSQL, JavaScript, Tableau, C++, MongoDB, AWS, RStudio, Visual Code Studio

