Our company can increase revenues by $1,846,250 by training our employees to use SharePoint as a way of collaboration. Microsoft SharePoint is a collaboration platform used to share information across departments within a company, and even across the world. Because our PMP’s currently struggle with the compatibility and sharing of documents, we are losing revenue to hours of unnecessary administrative functions. SharePoint will allow us to effortlessly collaborate and furthermore, increase our amount of billable hours.

A SharePoint server offers effective means of collaboration within a company’s departments or among external clients. The key capability of SharePoint is, in fact, the ability to collaborate. With SharePoint, documents are passed via work flows from authors to co-authors who are presented with the most up-to-date, pertinent document information. Once presented with the information, co-authors can edit and then forward the document through the work flow. This ability to collaborate freely results in decreased time spent trying to link incompatible documents, contact co-workers, and work with clients.

Over a three year period, a SharePoint server will cost our company $154,000 (including annual maintenance costs), but will increase our revenue significantly. Because we can increase the amount of billable hours per PMP by 400 hours, we will experience a benefit of $1,846,250. The increased revenue as a result of this investment outweighs costs and allows for more accurate, efficient transfer of information throughout our company. Our company will experience a net benefit of $9,721,250.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **AS-IS COSTS:** |  |  |  |  |
| **Costs** | **year 1** | **year 2** | **year 3** | **TOTAL** |
| Productivity | $2,625,000 | $2,625,000 | $2,625,000 | $7,875,000 |
| SharePoint Software  *(hardware/software)* |  |  |  |  |
| Maintenance (annual/monthly/quarterly,semi-annually costs) |  |  |  |  |
| Training ($XX,XXX/employee) |  |  |  |  |
|  |  |  |  | **$7,875,000** |
|  |  |  |  |
| **TO BE COSTS:** |  |  |  |  |
| **Costs** | **year 1** | **year 2** | **year 3** | **TOTAL** |
| Productivity | $3,291,750 | $3,291,750 | $3,291,750 | $9,875,250 |
| SharePoint Software  *(hardware/software)* | $100,000 | 0 | 0 | $100,000 |
| Maintenance (annual/monthly/quarterly,semi-annually costs) 18% each year | $18,000 | $18,000 | $18,000 | $54,000 |
| Training ($XX,XXX/employee) |  |  |  |  |
|  |  |  |  | **$9,721,250** |

1,900 hours \* $175/hour \* 9 PMPs= $2,992,500

1,710 hours \* $175/hour \* 1 PMP= $299,250

Works Cited

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