Saurav Singh

saurav.singh@temple.edu

Upper Darby | PA | 19082 | 267-366-9475

EDUCATION

TEMPLE UNIVERSITY- Fox School of Business, Philadelphia, PA

Bachelor of Business Administration   Graduation: Dec 2024

Major: Management Information Systems (MIS)

DELAWARE COUNTY COMMUNITY COLLAGE, Media, PA

Associate in science   Graduation: August 2022

Major: Business Administration | GPA: 3.37

Honors: President's Honor list: fall 2020

Dean's list: Spring 2020

TECHNICAL SKILLS

Software Development: Visual Studio.NET

Web Development: HTML, CSS, JavaScript, Node.js, Figma, Bootstrap

Database Management: MySQL

Microsoft Office: Excel, Word, PowerPoint

EXPERIENCE

Fox School of Business – Temple University, Philadelphia, PA   August 2023 - Present

Information Technology Assistant

- Maintained organized records and documentation for efficient tracking of student worker hours.
- Delivered daily support to students and staff, addressing their needs promptly and ensuring a seamless experience.
- Collaborated with faculty members, offering valuable assistance, and contributing to the smooth functioning of academic activities.

PAPA JOHN'S PIZZA – Ardmore, PA   October 2019 – October 2022
Insider

- Provided customer service and order making at Papa John's, an American pizza restaurant chain.
- Trained new hires according to health and sanitation regulations of Papa John's.
- Increased ability to apply accurate, effective, and timely support to increase productivity of workers.
- Maintained effective relationships with others to encourage and support the team.

COURSEWORK

Data and Analytics

- Learned to navigate and query relational and NoSQL databased to facilitate application development.

Web Application Development

- Learned to create web-based applications with the use of loops, arrays, conditional statements, data validation and making API calls.

User Experience Design

- Learned to make user experience with usability and design principles.
- Built several designs with Figma.

Cloud Architecture

- Learned how to design and build cloud-based network infrastructures for deploying applications securely.
- Created and deployed RESTful API for consumption with fault-tolerance.

Web Service Programming

- Created and deployed complete, end-to-end web-based applications.
- Designed and Built complex RESTful APIs.
- Created applications that consume and integrate multiple APIs to create a seamless user experience.

SKILLS

- Languages: Punjabi / Native Proficiency
- Hindi / Advanced