

# Tajae M. Paul

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## EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

Graduation: May 2024

Major: Management Information Systems

Selected Courses: Digital Systems | Financial Accounting | Legal Environment of Business |

Quantitative Methods of Business II

WIDENER UNIVERSITY – College of Arts & Sciences

*Bachelors Associate*

Graduation: May 2021

## ACTIVITIES

**Member**, Association for Informational Systems

August 2020 – Present

**Alumni**, Young Men & Women in Charge

September 2015 – Present

## TECHNICAL SKILLS

Project Management:

Microsoft Excel, Microsoft Office, Salesforce

Web Development:

JavaScript, Visual Studio Code

## EXPERIENCE

SAP, Newtown Square, PA

June 2017 – July 2017

***iPx, Intern,***

- Researched business problems related to data quality; take action to resolve the problems and used multiple reporting tools such as Tableau, Salesforce, and Microsoft Excel to build and/or run reports to gather data across various areas of our business.
- Employed techniques of data preparation and data wrangling to clean and position data for review and build Microsoft PowerPoint templates to share the data.
- Identify and document differing business practices that impact the results.

## SKILLS

Certifications: JavaScript Essential Training Certification