**Tammy Tsoi**

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

***Bachelor of Business Administration, Graduation: December 2021***

***Major: Management Information Systems***

Overall GPA: 3.84 | Dean’s List: Fall 2018, Fall 2019 – Spring 2021

INFORMATION TECHNOLOGY SKILLS:

* Data Visualization – Tableau, Tableau Prep, Piktochart, Qlik Sense
* Database Management – MySQL, NoSQL, AWS
* Webpage Design – WordPress, Wix
* Web Development – JavaScript, CSS, HTML, jQuery, Node.js
* Microsoft – Outlook, Teams, PowerPoint, Excel, Word

ACTIVITIES AND AWARDS:

* Member, Association for Information Systems (AIS), Fall 2019 – Present
* Participant, PwC Challenge Case Competition, February 2019
* Participant, Alexion Analytic Challenge, October 2019
* IT Leaders Scholarship, Fall 2019
* 2020 Professional and Academic Achievement Award, Spring 2020

EXPERIENCE:

MERCK & CO., Upper Gwynedd, PA May 2021 – Present

**Metrics, Analytics, and Performance Intern**

* Generate metric Excel sheets outlining the function and creation of measures and dimensions used in Qlik Sense applications, which helps with the standardization of metrics usage for over 15+ dashboards
* Provide analytical and technical support, which includes the collection and analysis of internal and external pharmaceutical data from Spectrum and InForm to assist in making meaningful business decisions
* Assist metrics and analytics team in the creation and analysis of Qlik Sense applications to support internal customers to successfully carry out business objectives

 TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA August 2019 – Present

**Information Technology Assistant**

* Communicate student performance with professor and engage students in weekly curriculum
* Attend weekly classes to assist students and reinforce class content with in-class exercises including Salesforce, cybersecurity, JavaScript, HTML, and CSS
* Provide additional support and strengthen students’ understanding of class material by hosting virtual office hours with Zoom for over 200+ students

 TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA August 2019 – May 2020

**MIS Student Coordinator**

* Supervised and oversaw day-to-day of front desk for the MIS department and provided guidance to 15 students or more a day
* Collaborated with various professors and chair of MIS department to manage students’ short and long-term goals and aid students in completing requirements for major
* Developed communication and coordination skills through organization of business meetings with Microsoft Excel and Dropbox