

# Taylor M. Zahodnick

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## EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

**Graduation Date:** May 2024

**Major:** Finance | **Minor:** Management Information Systems | **GPA:** 3.41

**Awards:** Diamond Scholarship

**Selected Courses:** Financial Accounting, Data and Analytics, Risk Management, Marketing Management, Statistics of Business 2

## EXPERIENCE

LUTHER RIDGE AT SEIDERS HILL, Pottsville, PA

### *Recreational Therapy Assistant*

January 2021- August 2021

- Logged appointments, therapies, visits, and trips consecutively for over 100 residents at a time while making sure the company was complying with all safety and health regulations.
- Fostered a safe and friendly environment for all residents and continued subsequent training on engaging individuals with different mental and physical disabilities.
- Facilitated communicative sessions both between residents along with residents and their families and loved ones.

SUBWAY, Ashland, PA

### *Team Member, Opener*

January 2019- July 2020

- Handled and documented over \$200 daily to make sure the register was never short or over our daily sales.
- Assembled restaurant merchandise, menus, and signs in compliance with the updated monthly system requirements.
- Secured restaurant every night by enacting high security systems and took responsibility of turning off all ovens and lights.
- Sorted through inventory and prioritized delivery dates to ensure the food and drink was readily available for specific meals.

## ORGANIZATIONS

Member, Temple Real Estate Organization

Member, Temple University Women in Finance

## SKILLS

**Software:** Microsoft Word, Excel, PowerPoint, Salesforce, Vertabelo, SQL, MongoDB

**Certifications:** Google Analytics, CPR and First Aid

